

Minutes: City Council Special Meeting  
June 9, 2015  
7:00 PM

The Elkton City Council met in special session on Tuesday, June 9, 2015 with Mayor Jackie Boyd Weathers presiding.

City Council members present: Doug Gibson; Eugene Jefferson; Frank McReynolds; and, David Powell.

City Council members absent: David Haley; and, Danny Laster.

Others present: City Clerk/Treasurer Laura Brock; Utility/Street Superintendent Terry Frogue; Fire Chief Derrell Waggoner; Assistant Fire Chief Daniel Smith; Police Chief Brian Atkinson; John Walton, Todd County Industrial Foundation; Donald Settle; Ryan Craig, *Todd County Standard*; Linda Marklin, Marklin Insurance; Lee Conrad, Higgins Insurance; Tim Little and Johnny Knuckles, BR Knuckles Insurance; and Marty Nemes, Kentucky League of Cities.

Mayor Weathers called the meeting to order at 7:00 PM. Because it was a special called meeting, only items on the agenda could be discussed.

### AGENDA

1. Pledge of Allegiance
2. Invocation
3. Approval of Minutes of May 11, 2015 Meeting
4. Approval of Minutes of May 21, 2015 Special Meeting
5. Approval of Bills Payable and Financial Reports
6. FY2016 Insurance Quotes
  - Higgins Insurance
  - Marklin Insurance
  - BR Knuckles Insurance
7. Streets Avenue Sidewalk Project Update and Pay Request
8. 2<sup>nd</sup> Reading Ordinance 2015-3 – Annexing Territory to the City
9. 2<sup>nd</sup> Reading Ordinance 2015-4 – Amending the Budget for FY2015
10. 2<sup>nd</sup> Reading Ordinance 2015-5 – Adopting Budget for FY2016
11. 2<sup>nd</sup> Reading Ordinance 2015-6 – Adjusting Monthly Service Fee for Residential Garbage Service
12. Elkton Die Casting Building
13. Fire Truck Purchase Bids
14. Fire Department Ordinance
15. Dispatching Service
16. Closed Session Under KRS 61.810(1)(g)
17. Adjournment

Mayor Weathers led the Pledge of Allegiance. Mr. Jefferson led invocation.

After reviewing the May 11, 2015 council meeting minutes, Mr. Jefferson motioned to approve, seconded by Mr. Gibson and carried unanimously.

After reviewing the May 21, 2015 special council meeting minutes, Mr. Gibson motioned to approve, seconded by Mr. McReynolds and carried unanimously.

Mayor Weathers called for Higgins Insurance to present the first proposal for FY2016 insurance quotes. Mr. Lee Conrad introduced himself and thanked the council for the opportunity. Higgins Insurance has been in business since 1897 and is based out of Hopkinsville. Mr. Conrad stated his insurance plan proposal is through Public Entities of America, LLC and is very similar coverage to our current plan with Traveler's. He presented a plan summary to the Mayor and council, which showed the total cost of the package is \$107,771.79. Mr. Conrad stated his proposal is a guaranteed contract and is not assessable at any time. After there were no questions, Mrs. Linda Marklin presented the city's insurance renewal proposal from Traveler's Companies. Mrs. Marklin stated she has been in business in Elkton for 37 years and Traveler's Insurance is rated the number one provider of public entities coverage in the United States. She presented a summary of coverage and reiterated that several of her policies in the proposal, including law enforcement and employment practices, have standalone coverage outside of general liability coverage. The total package cost is \$107,772.00. Finally, Mr. Tim Little presented on behalf of BR Knuckles Insurance and also introduced Mr. Johnny Knuckles and Marty Nemes who were in attendance. Mr. Little stated BR Knuckles Insurance has been in business in Elkton since 1967 and explained his proposal includes property and liability coverage through Kentucky League of Cities and Worker's Compensation through KEMI. Mr. Little pointed out his property and liability coverage is "unlimited aggregate" totaling \$6 million per occurrence, whereas the

current city plan is \$3 million general aggregate, \$1 million per occurrence with a \$5 million umbrella policy. Mr. Little asked Marty Nemes with the Kentucky League of Cities to address the council. Mr. Nemes reminded the council we are a member of the League of Cities and that with the league you are buying into a program with other city officials driving the program. He explained the Safety Grant Program available to those purchasing insurance through the League and passed out other information about the benefits of KLC. The total cost of the package presented by Mr. Little was \$99,588. Mayor Weathers called on the council for discussion or action. Mr. Jefferson stated he thought the council needed to review the proposals and wait for the other two council members that are absent to be attendance so they can make a decision together and all agreed. There will be a special meeting held soon to make a decision. Mr. Conrad, Mr. Little, Mr. Nemes and Mr. Knuckles thanked the Mayor and council and left the meeting.

Clerk Brock reported on construction progress on the South Streets Avenue Sidewalk Project. The fifth project pay request was presented with engineer DBS and Associates requesting \$1,650.00, leaving their contract balance at \$1,590.00, and contractor Scott & Murphy requesting \$159,718.90, leaving their contract balance at \$27,422.60. There are still change orders pending that will change the construction contract amount. Brock reported the construction of the steps that were questioned at the last meeting was re-inspected and found to be constructed according to KYTC guidelines. Also, the only steps that will get a handrail are the ones with three steps or more. Mr. McReynolds stated we may need to look into installing handrails on some of the other steps. Also, Mr. Gibson stated we may need to paint a centerline stripe down S. Streets Ave when the project is complete. The contract deadline is June 17<sup>th</sup>. The city and state inspector have already held one walkthrough and it will be deemed substantially completed in a few days. Once the final walkthrough is completed by the state, if there are any deficiencies or corrections, the contractor will have 90 days to make the changes. After review, Mr. Powell motioned to approve the pay request, seconded by Mr. Jefferson and carried unanimously.

Mr. Gibson stated item five on the agenda was skipped. After review, Mr. Gibson motioned to approve the bills payable and financial reports, seconded by Mr. Powell and carried unanimously.

Clerk Brock reported City Attorney Jeff Traughber has prepared a Summary of Ordinance 2015-3, "AN ORDINANCE ANNEXING TO THE CITY OF ELKTON, KENTUCKY A 7.535 ACRE TRACT LYING ADJACENT TO AND CONTIGUOUS TO THE PRESENT CITY BOUNDARIES ON HIGHWAY 68/80 AND B. WHITE ROAD." Mr. Powell motioned to read the Summary Ordinance instead of the full ordinance, seconded by Mr. Jefferson and carried unanimously. Clerk Brock read second reading of Summary of Ordinance 2015-3. Mr. Gibson motioned to adopt after second reading and seconded by Mr. Powell. Motion carried unanimously by show of hands.

Clerk Brock read second reading of Ordinance 2015-4, "AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF ELKTON, KENTUCKY FOR THE FISCAL YEAR JULY 1, 2014 THROUGH JUNE 30, 2015." Mr. Jefferson motioned to adopt after second reading, seconded by Mr. Gibson and carried unanimously by show of hands.

Clerk Brock read second reading of Ordinance 2015-5, "AN ORDINANCE RELATING TO THE ANNUAL BUDGET AND APPROPRIATIONS FOR THE CITY OF ELKTON, KENTUCKY, FOR THE FISCAL YEAR JULY 1, 2015 THROUGH JUNE 30, 2016." Mr. Powell motioned to adopt after second reading, seconded by Mr. McReynolds and carried unanimously by show of hands.

Clerk Brock read second reading of Ordinance 2015-6, "AN ORDINANCE AMENDING SECTION 97.21(A) OF THE CODE OF ORDINANCES OF THE CITY OF ELKTON ADJUSTING THE MONTHLY SERVICE FEE ESTABLISHED FOR RESIDENTIAL COLLECTION AND DISPOSAL OF SOLID WASTE MATERIALS." Mr. Jefferson motioned to adopt after second reading, seconded by Mr. Powell and carried unanimously by show of hands.

Mayor Weathers presented a quote she received from Garth Camp for the electrical supplies needed to install the new light fixtures at the Die Casting Center that were approved for TVA funding. The total cost of the supplies is \$1,411.25. Mr. Gibson motioned to approve the purchase, seconded by Mr. Powell and carried unanimously. Mr. Donald Settle stated the Elkton Die Casting Technology and Community Center Board voted to approve reimbursing the city \$2,415.40 for the cost of the light fixtures not covered by TVA funding. Mayor Weathers stated the city will contact Cayce Mill Supply to approve the order and Mr. Settle left the meeting.

Mr. David Powell reported the city received bids on the purchase of a used fire truck. The bids received were from Finley Fire and Equipment, \$27,000.00 and Brindlee Mountain, \$35,000.00. Derrell Waggoner and Daniel Smith went to look at both trucks. The Finley truck is a 1987 Pierce Pumper with about 21,000

miles on it. The Brindlee truck is a 1996 E-One with about 83,000 miles. Mr. Powell reported the department would like to purchase the Finley truck, with the addition of delivery fee of \$750.00 plus purchasing hoses and other accessories for a total purchase of \$28,600.00. Mr. Powell motioned to approve purchasing the Finley truck and other supplies for a total of \$28,600.00. Clerk Brock stated for the record that the bid specifications called for the purchase of a “year model 1991 or newer,” however City Attorney Jeff Traughber agreed this technicality could be waived by the council. Motion seconded by Mr. McReynolds and carried unanimously.

Clerk Brock stated City Attorney Jeff Traughber prepared a summary of Ordinance 2015-7, “AN ORDINANCE AMENDING THE TEXT OF SECTION 35.027 (GUIDELINES FOR OUT-OF-TOWN FIRES) OF THE CITY OF ELKTON CODE OF ORDINANCES.” Mr. Jefferson motioned to read the summary of the ordinance instead of the full ordinance, seconded by Mr. Gibson and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2015-7. Mr. Jefferson motioned to approve after first reading, seconded by Mr. Powell and carried unanimously by show of hands.

Mayor Weathers reported Todd County Fiscal Court has requested the city pay more to the county for dispatch fees since they have a budget shortfall. Mr. Jefferson stated we also have a budget shortfall and asked how much they have indicated we should pay. She stated we are currently paying about \$8,000 per year and they are suggesting we pay \$34,000 per year, which is 17% of their total cost. Mayor Weathers stated she would like the council to wait to make a decision to allow the other two absent council members to be updated on the issue and she would also like to know what the city of Guthrie decides. Mr. Jefferson motioned to table the issue for a special meeting, seconded by Mr. Gibson and carried unanimously.

Mr. Powell motioned to go into executive session under KRS 61.810(1)(b), seconded by Mr. Gibson and carried unanimously. Ryan Craig questioned if this was regarding, as the KRS states, a “proposal from a certain business....” and Mayor Weathers stated yes. He reminded the Mayor and council action on the topic couldn’t be taken since it was not on the agenda. Everyone except Mayor, council, clerk and John Walton left the meeting and the doors were closed to the public. Upon returning from closed session, no action was taken.

Mr. Gibson motioned to adjourn, seconded by Mr. McReynolds and carried unanimously. Meeting adjourned at approximately 8:30 pm.

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Jackie Boyd Weathers, Mayor

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Laura M. Brock, City Clerk/Treasurer