

Minutes: City Council Meeting  
May 8, 2017  
7:00 PM

The Elkton City Council met in regular session on Monday, May 8, 2017 with Mayor Jackie Boyd Weathers presiding.

City Council members present: Michael Case; Doug Gibson; David Haley; Danny Laster; Frank McReynolds; and, David Powell.

Others present: Jeffrey Traughber, City Attorney; Laura Brock, City Clerk/Treasurer; Terry Frogue, Utility/Streets Superintendent; Brian Atkinson, Police Chief; Derrell Waggoner, Fire Chief; Daniel Smith, Assistant Fire Chief and Todd County Emergency Management Director; Mac and Marie Harper; Pauletta Harrell; Mr. and Mrs. Donald Settle; Glenn Higdon; and, Bill Weathers.

Mayor Weathers called the meeting to order at 7:00 PM and led the pledge of allegiance. Mr. Laster gave invocation.

After reviewing the April 10, 2017 council meeting minutes, Mr. Haley motioned to approve, seconded by Mr. Powell and carried unanimously.

Mayor Weathers called for review and approval of the bills payable and financial reports. Mr. Gibson motioned to approve the bills payable and financial reports, seconded by Mr. Haley and carried unanimously.

Mayor Weathers welcomed guests and called for public comments.

- Pauletta Harrell reported that two wooded lots near her home on Water Street have debris like limbs, paper and cans all over from the flood last July. She requested the city do something to get this cleaned up. Also, there is a wooden bridge near 405 East Jefferson Street that is in bad shape and needs to be repaired. Terry Frogue stated he may need to go on her property in order to inspect the neighboring property, to which Mrs. Harrell agreed. Haley motioned to initiate the process of getting the debris cleaned off the vacant lots and repair the bridge. Motion seconded by McReynolds and carried unanimously.
- Mayor Weathers and David Powell presented Mac Harper with an award thanking him for his 45 years of service on the Elkton Volunteer Fire Department. Mr. Harper will retire from the department this month. Mac and Marie Harper thanked everyone and left the meeting.
- Mr. Donald Settle once again asked the council to give the Elkton Die Casting Technology and Community Center a vote of confidence that the lease on the Elkton Die Casting building will be renewed when it expires in March 2018. He updated the council on the work that has been done to the building and thanked volunteer Glenn Higdon for attending the meeting. He said the group would like to spend about \$5,000 for plumbing and an AC unit for the office area. After his presentation, Mayor Weathers stated the group has a worthy cause but the building belongs to the citizens and can be used to bring jobs to the community. After discussion, no action was taken. Mr. Settle stated the group will assume this means the lease will not be renewed and they will begin moving out. Mr. and Mrs. Settle and Mr. Higdon thanked everyone and left the meeting.

Clerk Brock read second reading of Ordinance 2017-03, "AN ORDINANCE ENACTING AND ADOPTING THE TWENTY-NINTH SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELKTON, KENTUCKY" sponsored by Mr. Laster. Mr. Laster motioned to adopt after second reading, seconded by Mr. Powell and carried unanimously by show of hands.

Clerk Brock reported that City Attorney Jeff Traughber has prepared a Summary of Ordinance 2017-04 sponsored by Mr. Haley. Haley motioned to read the Summary Ordinance in lieu of the full ordinance, seconded by Mr. Powell and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2017-04, "ORDINANCE AMENDING COMPENSATION PLAN AND PAY SCALE." This ordinance amends pay grades for certain positions, proposed a 2% cost of living increase and longevity pay effective July 1, 2017.

Mayor Weathers reported that the city accepted sealed bids on May 5, 2017 for repairs and resurfacing several city streets. Scotty's Contracting and Stone was the only bid received, a copy of which was presented to the council. There were a total of seven items bid with some different options. Mr. Gibson reported he met with the Mayor, Clerk and Terry Frogue and their recommendation is to approve all items except number 5, which are repairs to Elk Fork Road and the erosion near the guardrail. The cost for Item 5 came in much higher than anticipated. These projects would total \$153,030.00. Clerk Brock stated the city has \$125,000.00 in the budget for street projects so the budget would need to be amended if approved. After discussion, Mr. Gibson motioned to approve the items except number 5 and amend the budget as necessary. Motion seconded by Mr. Laster and carried unanimously.

Mayor Weathers reported the PADD Annual Dinner Meeting will be held June 12, 2017, which conflicts with the regular city council meeting. After discussion, Mr. Powell motioned to cancel the regular meeting in June and hold a special meeting on Tuesday, June 13, 2017 at 6 PM. Motion seconded by Laster and carried unanimously.

Clerk Brock reported City Attorney Jeff Traughber has prepared a Summary of Ordinance 2017-05, sponsored by Mr. Case. Mr. Haley motioned to read the Summary in lieu of the full ordinance, seconded by Mr. Case and carried unanimously. Clerk Brock read first reading of Ordinance 2017-05, "AN ORDINANCE ADOPTING PROCUREMENT STANDARDS OF THE CITY OF ELKTON, KENTUCKY." Mayor Weathers reported the only change in the ordinance from the draft passed out last month is that small purchases is now defined as anything between \$2,000 and \$10,000.

Mr. Laster reported the utility department would like to hire a seasonal employee immediately to help with the many duties the department needs to complete. The department would also like to hire a new full-time employee. Utility/Street Superintendent Terry Frogue went over the many projects facing the water and sewer departments including new requirements and studies required with a new sewer discharge permit that goes into effect soon. Out of the four current employees, three will have enough time to retire within 3 to 5 years. Therefore, hiring another fulltime employee will allow time to get them trained. Mr. Laster motioned to amend the budget to include a seasonal and fulltime employee, seconded by Gibson and carried unanimously. Mr. Gibson reiterated that there needs to be training for someone to take Mr. Frogue's place when he retires.

Mr. Frogue reported the city has funds in this year's water department budget to paint the water tank on Morningside Drive. He stated that over a period of 15 years, it will cost about \$225,000 to maintain that one water tank. The other water tank on Garth Lane is currently under a maintenance contract. However, Mr. Frogue would like to have a hydraulic study of the water system performed in order to study different option, including removing one of the tanks or removing both tanks and building a new one. McGhee Engineering has completed a hydraulic study of the system before and has agreed to update the study, possibly at no cost but not exceeding \$2,000. Frogue stated if McGhee Engineering finds that a fee needs to be charged he will bring this back to the city council. Mayor Weathers reported that over the next 20 years it will cost about \$500,000 to maintain two water tanks.

Frogue reviewed with the council the proposed sewer line extension on B White Road to serve a customer wanting to build three duplexes. Frogue reviewed the current city ordinance which requires the applicant for new service pay for the construction cost and then they are rebated the cost of construction as other customers connect to the line. The estimated cost of the project is \$56,000.00. With the current ordinance, the developer would have to pay the total cost up front. Frogue reviewed an option for the city to pay the

total cost up front, and then divide the cost on a per foot basis with each property owner along the extension. With this scenario, the current applicant would have to pay \$11,199 for his portion of the cost to connect to city sewer. Frogue stated that compared to installing a septic system, this is very comparable cost. Traughber stated the city's ordinance may need to be amended to clarify the city can extend water and sewer lines if feasible. Brock stated the city spent \$55,000 from sewer savings funds for the B White Road extension last year. The two currently proposed projects costing about \$70,000 would also have to come out of savings. After much discussion, Haley motioned to amend the ordinance to clarify service extensions can be extended at the city's discretion. Motion seconded by Powell and carried unanimously. Regarding a vote as to extend the sewer on B White Road, Mr. Case stated he is not ready to vote at this time. Haley would like to discuss further suggestions on how to bring in more revenue to pay for service extension. This item will be discussed at a future meeting.

## COUNCIL REPORTS

Mr. Haley requested the city change the policy for vacation time for city employees. After discussion, Mr. Haley motioned to allow employees 4 weeks of vacation time after 10 years of service instead of 15. Motion seconded by Mr. Laster and carried unanimously.

Mr. Haley stated he also feels the city should have a study completed of all employee wages for all positions. Clerk Brock stated she has two proposals for salary studies costing \$12,500 and \$3,500. The difference in the studies proposed will be reviewed and reported at the next meeting.

Mr. Powell called for a report from the fire department. Waggoner updated the council on repairs and maintenance to fire equipment. Daniel Smith reported the department is working with Clerk Brock on spending remaining State Fire Aid funds. Also, with the retirement of Mac Harper, the department is a few volunteers short and will begin advertising for new volunteers.

Mr. Case reported spring soccer just finished up in the park and baseball begins tonight.

Mr. Gibson thanked the council for approving the paving projects earlier in the meeting.

Mr. McReynolds asked how long it has been since the cemetery streets were paved. Mr. Haley believes it was in the 1990s. McReynolds passed around pictures of some potholes that need repaired. Frogue stated he would patch the potholes. Mr. Haley stated the iron gates at the entrance of Glenwood Cemetery need to be placed so the ends are not in the mud, otherwise they will rust. McReynolds stated the four trees that were thought dead at the entrance of Elkton-Glenwood Cemetery look to be in good shape.

## MAYOR'S REPORT

Mayor Weathers reported Historic Todd County, Inc. is working on an alphabet and art book about Todd County and is seeking sponsors for the book at \$250. Clerk Brock explained the project and asked if the city would be a sponsor. Haley motioned to approve the sponsorship, seconded by Laster and carried unanimously.

Mayor Weathers reported there will be a Flag Day event on the Square on June 10<sup>th</sup> organized by the Todd County Republicans group. The group would like the parking spaces on the North side of the Square reserved for this event.

Mr. Haley motioned to adjourn, seconded by Mr. Laster and carried unanimously. Meeting adjourned at approximately 8:56 pm.

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Jackie Boyd Weathers, Mayor

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Laura M. Brock, City Clerk/Treasurer