

**Invitation to Bid  
City of Elkton  
Tree and Stump Removal Services**

The City of Elkton is accepting sealed bids on a contract for Tree and Stump Removal Services in the City of Elkton, Kentucky. A full copy of the specifications and official Bid Form is available at Elkton City Hall, 71 Public Square, Elkton, Kentucky 42220 or online at [www.elktonky.com](http://www.elktonky.com). Sealed bids must be clearly marked as "Tree and Stump Removal Services Bid" and submitted to City of Elkton, Attn: City Clerk, PO Box 578, Elkton, Kentucky, 42220, or delivered to Elkton City Hall, 71 Public Square, Elkton, Kentucky, by **3:00 p.m. Thursday, October 10, 2019**. Bids will be opened at this time.

The City of Elkton reserves the right to accept any bid, to reject any or all bids, and to waive any technicality or informality in bidding or bids received, where such acceptance, rejection, or waiver is considered to be in the best interest of the city. An Equal Opportunity Employer.

**BID SPECIFICATIONS  
TREE AND STUMP REMOVAL SERVICES**

1. The city of Elkton is accepting sealed bids for the removal of trees and stumps in several city locations. Trees and stumps are currently marked with blue paint and described below:

**(a) Glenwood Cemetery:**

- (i) Two trees are to be cut and removed and stumps must be cut to ground level. On Bid Form, alternate add on price is to include grinding up and removing stump completely.
  1. First entrance off Highway 68 North, tree on the left hand side.
  2. Second entrance off Highway 68 North, tree on right hand side.
- (ii) Four marked stumps along fence on Highway 68 North must be cut to ground level. On Bid Form, alternate add on price is to include grinding up and removing stump completely.

**(b) Elkton Cemetery:**

- (i) Two trees are to be cut and removed and stumps must be cut to ground level. On Bid Form, alternate add on price is to include grinding up and removing stump completely.
  1. First entrance off Pond River Road, tree on left at entrance.
  2. Second entrance off Pond River Road, tree on left, top has broken out recently.
- (ii) One marked stump after second entrance off Pond River Road must be cut to ground level. On Bid Form, alternate add on price is to include grinding up and removing stump completely.

**(c) Elkton- Todd County Park:**

- (i) Behind field 3, next to Senior Citizens Center, tree line between 3rd base and home plate, cut tree and remove, leave stump.
  - (ii) Next to concession stand, grind stump, not marked.
2. Contractor is required to provide traffic control as needed in compliance with Kentucky Transportation Cabinet regulations.
  3. Contractor must furnish all equipment and materials to complete the contract.
  4. Contractor must have proper liability insurance with minimum of \$1,000,000 coverage and worker's compensation insurance for any employees hired by contractor. Contractor will be required to provide certificate of insurance with the City of Elkton, Kentucky listed as an additional insured before contract begins.

5. Contractor must have a valid City of Elkton Occupational License (Business License) and must withhold City of Elkton Occupational License on gross wages (payroll tax) on all employees while working in the city limits of Elkton.
6. **Contractor shall submit only the attached Bid Form indicating each bid price.**
7. Work must be completed within 40 days of Notice of Award from the Mayor.
8. Payment will be made to the contractor upon successful completion of the contract.

**NOTE:** Sealed bids should be clearly marked “**Tree and Stump Removal Services Bid**” and submitted to City Clerk, City of Elkton, PO Box 578, Elkton, Kentucky, 42220, or delivered to Elkton City Hall, 71 Public Square, Elkton, Kentucky, by **3:00 p.m. Thursday, October 10, 2019**. Bids will be opened at this time. The City of Elkton reserves the right to accept any bid, to reject any or all bids, and to waive any technicality or informality in bidding or bids received, where such acceptance, rejection, or waiver is considered to be in the best interest of the city. The City of Elkton is an Equal Opportunity Employer.

**BID FORM**

In compliance with the **Invitation to Bid** and **Bid Specification**, BIDDER hereby proposes to perform and complete all work for **Tree and Stump Removal Services** in strict accordance with the **Invitation to Bid** and **Bid Specifications** for the bid price stated below.

By submission of this BID, each BIDDER certifies that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with the CITY, or any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract as stated in the Bid Specification and complete work within 40 days of Notice of Award by the City.

BIDDER acknowledges that he has read and understood all specifications, instructions and requirements regarding the submission of a bid, and is familiar with the requirements and conditions.

BIDDER further affirms that he is experienced in the type of work proposed and competent to perform the work involved as described in the BID SPECIFICATIONS.

Bids are to include all permits, licenses, and all other applicable taxes and fees.

**Submit this "BID FORM" in a sealed envelope labeled as described in Invitation to Bid and Bid Specifications.**

**BASE BID**     \$ \_\_\_\_\_

**ALTERNATE ADD ON TO GRIND AND REMOVE ALL STUMPS**     \$ \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
Fax No.