

Minutes: City Council Meeting
May 12, 2022
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, May 12, 2022, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Jeff Traughber, Attorney; Laura Brock, City Clerk/Treasurer; Robert Toombs, Chief of Police; Derrell Waggoner Fire Chief; and, Daniel Smith, Assistant Fire Chief/Emergency Management Director.

Mayor Green called the meeting to order at 6:00 pm. Council member Powell led the Pledge of Allegiance and Gibson led invocation.

Mayor Green called for review of the minutes of the April 14, 2022, regular meeting. There were no changes and minutes were approved by consent.

Mayor Green called for review of the minutes of the April 28, 2022, special meeting. There were no changes and minutes were approved by consent.

Mayor Green called for discussion of the bills payable and financial reports. There were no questions and Case motioned to approve the bills payable and financial reports, seconded by Powell, and carried unanimously.

PUBLIC COMMENTS

None

ORDINANCES

Case motioned to read the Summary of Ordinance 2022-04 in lieu of the full Ordinance, seconded by Laster, and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2022-04, "AN ORDINANCE AMENDING SECTION 101.02(A) OF THE CITY OF ELKTON CODE OF ORDINANCES, AN ORDINANCE SETTING FORTH LICENSE REQUIREMENTS FOR TRAFFICKING IN ALCOHOLIC BEVERAGES IN THE CITY OF ELKTON."

Orr motioned to read the Summary of Ordinance 2022-05 in lieu of the full Ordinance, seconded by Powell, and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2022-05, "ORDINANCE AMENDING COMPENSATION PLAN AND PAY SCALE."

Orr motioned to read the Summary of Ordinance 2022-06 in lieu of the full Ordinance, seconded by Laster, and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2022-06, "AN ORDINANCE AMENDING CHAPTER 103 OF THE CODE OF ORDINANCES OF THE CITY OF ELKTON CONCERNING THE INSTALLATION AND MAINTENANCE OF RESIDENTIAL DRIVEWAY ENTRANCE PIPES WITHIN THE CITY."

Clerk Brock read first reading of Ordinance 2022-07, "AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF ORDINANCES OF THE CITY OF ELKTON MODIFYING CITY WATER TAP FEE STRUCTURE."

MUNICIPAL ORDERS

Municipal Order 2022-02, "MUNICIPAL ORDER AMENDING POSITION DESCRIPTIONS" was

presented to the council and Mayor Green stated this order is creating a description for the new Police Captain position and amending the Assistant City Clerk and City Clerk/Treasurer position descriptions. Powell motioned to adopt Municipal Order 2022-02, seconded by Orr, and carried unanimously by show of hands.

RESOLUTIONS

Resolution 2022-02, “A RESOLUTION OF THE CITY OF ELKTON, KENTUCKY AUTHORIZING THE MAYOR TO MAKE APPLICATION FOR AND, UPON APPROVAL, TO ENTER INTO AN AGREEMENT WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY (KOHS), TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY KOHS TO FACILITATE AND ADMINISTER THE PROJECT AND TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT. THIS RESOLUTION ALSO ESTABLISHES PROCUREMENT POLICY FOR ANY KOHS APPROVED PROJECT FOR THE FY-2022 APPLICATION CYCLE” was presented to the council and Mayor Green explained this project will be for installation of security cameras on Public Square, inside City Hall and Welcome Center, and outside City Hall and Police Department. Case motioned to approve Resolution 2022-02, seconded by McReynolds, and carried unanimously by show of hands.

Resolution 2022-03, “AUTHORIZING SUBMISSION OF A 2022 KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION IN THE AMOUNT OF \$350,000” was presented to the council. After discussion, Case motioned to approve the Resolution, seconded by Orr, and carried unanimously by show of hands.

Resolution 2022-04, “DESIGNATION OF APPLICANT’S AGENT” was presented with Mayor Green stating this is for a FEMA Mitigation project for purchasing or raising the homes of four properties with several past flood damage events. McReynolds motioned to approve the Resolution, seconded by Powell, and carried unanimously by show of hands.

BID OPENING

Mayor Green reported the city received bids for Asphalt Surfacing of several city streets using discretionary state road funding. Only one bid was received: Scotty’s Contracting, \$94,285.00. Mayor Green reported the amount of road fund money designated for this project submitted last year was \$43,050.00. Mayor Green requested Scotty’s break down the lump sum bid by street to see how to best utilize the funds available. After reviewing the breakdown and discussion, Mayor Green will contact Scotty’s to negotiate the pricing of surfacing several streets and present at the next meeting.

Mayor Green requested a special council meeting be held on Tuesday, May 31, 2022, at 6 PM in order to present the FY2023 Budget Message and Proposal and other items. After discussion, McReynolds motioned to approve a special called city council meeting to be held on Tuesday, May 31, 2022, at 6 PM, seconded by Orr, and carried unanimously.

ATTORNEY REPORT

Traughber called for any questions and stated all actions previously filed are moving forward. There was no discussion.

DEPARTMENT REPORTS

Police Chief Toombs reported 529 calls for service last month with 7 alcohol related incidents. Toombs also reported that new Police Officer Recruit Stayce Player began training at the Police Academy last week.

Fire Chief Waggoner reported Engine #12 still needs repair work completed. Also, he is working on getting quotes for a 40x60 expansion at the fire department.

Mayor Green updated the council on the Sewer Improvements Project, with Phase II and Phase III currently

scheduled to be completed in June and July respectively and final checklists completed by August. The department continues to work on water and sewer line extensions to housing developments off Davis Mill Road and Elk Fork Country Club. Riverbend Subdivision is running their own water and sewer line extensions and should be completed soon. Discussions are continuing regarding the sewer line extension to North Todd Elementary School with the possibility of also extending sewer to Industrial Foundation property on Highway 68 East. Plans are still being developed for water, sewer and gas line extensions to the new assisted living facility planned near the Senior Citizens Center.

Mayor Green reported the city beautification committee will be planting new trees and flowers on the Square in a few weeks. Also, the state should be completing the projects to resurface Highway 181 North from the bridge to the stop light and the turn lane project at the Middle School by the end of the year.

CITY COUNCIL CONCERNS

Gibson reported there have been issues in the cemetery where people are putting items around the graves, and it interferes with mowing. Mayor Green also mentioned several complaints from people that are planting flowers and placing items on gravesites and those items are being destroyed. Mayor Green stated he will study the issues at the cemetery and our rules may need to be reviewed.

MAYOR'S REPORT

Mayor Green reported he is still in discussions with the Borders family regarding the lot they own adjacent to the city cemeteries.

Mayor Green will be working with Judge Mansfield to determine the parcel of property the city will deed to the park for construction of the soccer fields at the Die Casting property. Mayor stated the portion of the entire property with the deed restriction should stay with the Die Casting building.

The Pennyrile Area Development District Annual Dinner Meeting will be held Monday, June 13, 2022, and each council member should receive an invitation.

The US Military will be conducting free basic wellness checks in Hopkinsville from June 15-25.

Mayor Green reported the city received health insurance renewal quotes from Kentucky League of Cities with an increase of 6.26%. After discussion, it was agreed to keep the same insurance plan.

Laster motioned to adjourn, seconded by Orr, and carried unanimously and meeting was adjourned at 6:56 pm.

Arthur Green, Mayor

Laura M. Brock, City Clerk/Treasurer