

**Invitation to Bid
City of Elkton
Tree and Stump Removal Services**

The City of Elkton is accepting sealed bids on a contract for Tree and Stump Removal Services in the City of Elkton, Kentucky.

A full copy of the specifications and official Bid Form is available at Elkton City Hall, 71 Public Square, Elkton, Kentucky 42220 or online at www.elktonky.com. Sealed bids must be clearly marked as "*Tree and Stump Removal Services Bid*" and submitted to City of Elkton, Attn: City Clerk, PO Box 578, Elkton, Kentucky, 42220, or delivered to Elkton City Hall, 71 Public Square, Elkton, Kentucky, by **3:00 p.m. Monday, March 20, 2023**. Bids will be opened at this time and then reported to the Elkton City Council at their next meeting.

The City of Elkton reserves the right to accept any bid, to reject any or all bids, and to waive any technicality or informality in bidding or bids received, where such acceptance, rejection, or waiver is considered to be in the best interest of the city. An Equal Opportunity Employer.

**BID SPECIFICATIONS
TREE AND STUMP REMOVAL SERVICES**

1. The city of Elkton is accepting sealed bids for the removal of trees and stumps in several locations in cemeteries owned and operated by the city located on North Main Street and Pond River Roads in Elkton, Kentucky. Trees and stumps are currently marked with blue paint and described below:
 - (a) **Glenwood Cemetery:**
 - (i) Remove three (3) trees and stumps completely that are marked with a blue dot and located along the fence on North Main Street.
 - (ii) Remove stumps along North Main Street along the fence.
 - (iii) At main Glenwood driveway entrance on the right, remove one (1) tree and stump marked with a blue dot.
 - (b) **Elkton Cemetery:**
 - (i) Remove stump and tree and stump next to the new cemetery addition.
 - (c) **New Cemetery Addition:**
 - (i) Remove the tree line completely, including all stumps, trees, and shrubs, off Pond River Road in the new cemetery addition that is staked out with survey markers.
2. Contractor is required to provide traffic control as needed in compliance with Kentucky Transportation Cabinet regulations.
3. Contractor must furnish all equipment and materials to complete the contract.
4. Contractor must have proper liability insurance with minimum of \$1,000,000 coverage and worker's compensation insurance for any employees hired by contractor. Contractor will be required to provide certificate of insurance with the City of Elkton, Kentucky listed as an additional insured before contract begins.
5. Contractor must have a valid City of Elkton Occupational License (Business License) and must withhold City of Elkton Occupational License on gross wages (payroll tax) on all employees while working in the city limits of Elkton.
6. All work areas should be cleaned up and left in a smooth condition and ready to be sow.
7. Take extra care to protect all cemetery stones, iron fence, and blacktop driveways.
8. **Contractor shall submit only the attached Bid Form indicating total bid price.**
9. Work must be completed within forty (40) days of Notice of Award from the Mayor.
10. Payment will made to the contractor upon successful completion of the contract.

11. For assistance with these specifications or for any questions or concerns, contact Travis Power at 270-265-5703 or Elkton City Hall at 270-265-9877.

NOTE: Sealed bids should be clearly marked “**Tree and Stump Removal Services Bid**” and submitted to City Clerk, City of Elkton, PO Box 578, Elkton, Kentucky, 42220, or delivered to Elkton City Hall, 71 Public Square, Elkton, Kentucky, by **3:00 p.m. Monday, March 20, 2023**. Bids will be opened at this time and then reported to the Elkton City Council at their next meeting. The City of Elkton reserves the right to accept any bid, to reject any or all bids, and to waive any technicality or informality in bidding or bids received, where such acceptance, rejection, or waiver is considered to be in the best interest of the city. The City of Elkton is an Equal Opportunity Employer.

BID FORM

In compliance with the **Invitation to Bid** and **Bid Specification**, BIDDER hereby proposes to perform and complete all work for **Tree and Stump Removal Services** in strict accordance with the **Invitation to Bid** and **Bid Specifications** for the bid price stated below.

By submission of this BID, each BIDDER certifies that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with the CITY, or any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract as stated in the Bid Specification and complete work within forty (40) days of Notice of Award by the City.

BIDDER acknowledges that he has read and understood all specifications, instructions and requirements regarding the submission of a bid, and is familiar with the requirements and conditions.

BIDDER further affirms that he is experienced in the type of work proposed and competent to perform the work involved as described in the BID SPECIFICATIONS.

Bids are to include all permits, licenses, and all other applicable taxes and fees.

Submit this "BID FORM" in a sealed envelope labeled as described in Invitation to Bid and Bid Specifications.

TOTAL BID \$ _____

Submitted by:

Signature

Company

Printed or Typed Name

Address

Title

City, State, Zip Code

Date Signed

Phone No.

Fax No.