

Minutes: City Council Meeting  
January 12, 2023  
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, January 12, 2023, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Laura Brock, City Clerk/Treasurer; Robert Toombs, Chief of Police; Chris Orr, Public Works Director; Derrell Waggoner, Fire Chief; and, Daniel Smith, Assistant Fire Chief/Todd County Emergency Management Director.

Mayor Green called the meeting to order at 6:00 pm. Council member Powell led the Pledge of Allegiance and Laster led invocation.

Mayor Green called for review of the minutes of the December 8, 2022 council meeting, December 8, 2022 special council meeting, and December 16, 2022 special council meeting. There were no changes, and the minutes were approved by consent.

Mayor Green called for discussion of the bills payable and financial reports. Clerk Brock reported the city received \$2,701.91 from the National Opioid Settlement. This amount is the annual contribution for 2022 and 2023 and there will be guidelines on how the money can be spent. There were no other questions, and Laster motioned to approve the bills payable and financial reports, seconded by Orr, and carried unanimously.

#### PUBLIC COMMENTS

None

#### RESOLUTIONS

Resolution 2023-01, a resolution requesting that the General Assembly of the Commonwealth of Kentucky designate Kentucky Route 181 from the northern Todd County border to the southern Todd County border as the “Todd County Veterans Memorial Highway” was presented to the council. Case motioned to approve Resolution 2023-01, seconded by McReynolds, and carried unanimously.

#### ACTION ITEMS

Mayor Green presented a recommendation from the Planning Commission, which held a public hearing on January 5, 2023, and now recommends approval to rezone property located at 57 B White Road from B-2 Neighborhood Commercial to R-2 Medium Density Residential. After discussion, Orr motioned to approve the recommendation, seconded by Gibson, and carried unanimously.

Mayor Green stated Ordinance 2023-01 was ready for first reading to formally approve rezoning of 57 B White Road. Orr motioned to read the Summary of Ordinance 2023-01 in lieu of the full ordinance, seconded by Laster, and carried unanimously by show of hands. Clerk Brock read first reading of Summary Ordinance 2023-01, “AN ORDINANCE TO REZONE 57 B WHITE ROAD.”

Mayor Green presented Municipal Order 2023-01, “MUNICIPAL ORDER RE-APPOINTING EUGENE JEFFERSON TO THE ELKTON PLANNING COMMISSION FOR A TERM EXPIRING DECEMBER 2026.” Case motioned to approve, seconded by Powell, and carried unanimously.

Mayor Green presented Municipal Order 2023-02, “MUNICIPAL ORDER RE-APPOINTING ANITA MCCLAIN TO THE BOARD OF ADJUSTMENT FOR A TERM EXPIRING DECEMBER 2026.” Laster motioned to approve, seconded by Case, and carried unanimously.

Mayor Green presented Municipal Order 2023-03, “MUNICIPAL ORDER APPOINTING MICHAEL CASE TO THE ELKTON-TODD COUNTY RECREATION COMMISSION FOR A TERM EXPIRING DECEMBER 2024.” Orr motioned to approve, seconded by Laster, and carried unanimously.

Mayor Green presented Municipal Order 2023-04, “MUNICIPAL ORDER APPOINTING FRANK MCREYNOLDS TO THE JOB DEVELOPMENT INCENTIVE PROGRAM COMMITTEE FOR A TERM EXPIRING DECEMBER 2024.” Orr motioned to approve, seconded by Gibson, and carried unanimously.

Mayor Green presented Municipal Order 2023-05, “MUNICIPAL ORDER APPOINTING DOUG GIBSON TO THE REVOLVING FUND BOARD FOR A TERM EXPIRING DECEMBER 2024.” Laster motioned to approve, seconded by Orr, and carried unanimously.

Mayor Green stated there are several vacancies available for volunteers to serve on city boards and committees and welcomed any suggestions of people that might be willing to serve.

Mayor Green asked the council if they would like to elect a council member to serve as presiding officer of the council meetings in the absence of the mayor. After discussion, Orr motioned to elect Case as presiding officer in the absence of the mayor, seconded by Powell, and carried unanimously.

Mayor Green presented a proposal from McGhee Engineering to survey the new cemetery addition on Pond River Road and mark approximately 40 site blocks at a cost of \$4,500.00. Clerk Brock confirmed each site block has 16 individual grave sites. After discussion, Gibson motioned to approve the proposal, seconded by Laster, and carried unanimously.

Mayor Green requested permission to bid out removal of trees bordering the new cemetery addition. Also, several dead trees lining Glenwood Cemetery on Highway 181 need to be removed. He also reported a citizen has offered to help the city plant new trees along Highway 181 in the cemetery. There was no opposition.

Mayor Green also reported new cemetery section marker signs will be installed in Glenwood Cemetery and the city has received donations we will use for the new signs.

Mayor Green reminded the council they approved a Residential Development Incentive Agreement for Elk Fork Country Club’s new subdivision with rebates set to begin in 2023. However, due to several delays they have requested the rebate begin in 2024. After discussion, McReynolds motioned to approve the request, seconded by Powell, and carried unanimously.

Mayor Green presented a draft Residential Development Incentive Agreement proposal for Riverbend Subdivision to assist in development of lots 141 to 150. Included in this proposal would be the city using the newly generated property taxes from those lots to install the 1” top layer of asphalt to complete construction of the road. It was confirmed that this incentive does not include any lots on the left side of the development. After discussion, Gibson motioned to approve the Incentive Agreement for Riverbend Subdivision, seconded by Laster, and carried unanimously.

Mayor Green stated he is in discussions with Tyler Gilliland Construction on a Residential Incentive Agreement to complete new homes on Beckham Road for a total of 8 houses. Mayor is also working with Crouch Farm Subdivision on an Incentive Agreement for an area approximately 10-12 acres with approximately 34 housing lots. These agreements will be presented at a future meeting.

## GRANT AND PROJECT UPDATES

Westate Construction installed mailboxes for residents along the Goebel Avenue project route. They plan to return in the spring to finish up some concrete work and resurfacing Goebel Avenue.

The city is advertising Request for Qualifications for engineering services for the West Main Street Improvements Project and are due by February 2, 2023.

## DISCUSSION ITEMS

Council member Case presented updated drawings of the city hall façade including the addition of decorative cornice across the top of the building and new windows on the second level. All approved of the concept drawing and Mayor Green will proceed with the next steps.

Mayor Green informed the council the *Todd County Standard* will no longer be printing a paper edition of the newspaper. The city is required to publish certain documents in the newspaper with the highest circulation in the community, so we will need to start using the *Kentucky New Era*. Mayor Green stated he will be contacting our representatives about the need to change the requirement to allow publication of these documents on the city website.

## ATTORNEY REPORT

In Traugher's absence, Mayor Green reported the city closed on the sale of the Die Cast property to Fostering KL Properties, LLC on January 6, 2023. Mayor Green has submitted the annual compliance report on the property to the state and has notified them that the new owner should take over this responsibility. PADD is working with the new owner on a Brownfield grant.

A portion of the Die Casting property is reserved for the new soccer field grant project. The county has to wait until the Sharon Grove and Clifty park projects are complete before beginning the soccer grant project. The value of the land can be used as matching for the grant.

## DEPARTMENT REPORTS

Mayor Green distributed a Planning and Code Enforcement activity report and reported that Chair Bryan Blount has resigned from the board after many years of service.

Fire Chief Waggoner reported questions regarding the drug testing policy that now applies to all volunteer firemen. Mayor Green stated any questions will be resolved after reviewing the policy. Waggoner reported Whispering Meadows would like to have the city's surplus fire truck pump tested before making a decision on purchasing the truck. Service awards for several firemen will be given out at an upcoming fire training meeting.

Smith requested permission to apply for a FEMA grant to purchase 16 air pack units at a cost of about \$10,000 each. McReynolds motioned to approve, seconded by Laster, and carried unanimously.

Police Chief Toombs reported the department had 565 calls for service last month, including 26 alcohol related calls. Four officers recently completed ALERT (rapid response) training and one officer will be going to training to be an instructor. The additional four new Dodge Durangos are ready to be picked up. Captain Smith is working with the high school to teach some classes about alcohol. Finally, Chief Toombs has made some schedule changes moving some shifts around.

Mayor Green reported that Clerk Brock is no longer serving as ABC Coordinator and the duty has been assigned to Megan Willenborg.

Public Works Director Chris Orr reported many local businesses and homes had broken water lines during the recent extremely cold weather. Phase III of the Sewer Improvements Project is scheduled to be completed by January 31<sup>st</sup>. Mayor Green stated daily fines will be discussed if it is not completed by this date.

## MAYOR'S REPORT

Mayor Green spoke with the PADD Office and was told the CDBG housing grant application is delayed while the state figures out how to handle cost overruns since most individual projects are exceeding the \$100,000 limit.

## CITY COUNCIL CONCERNS

McReynolds reported complaints about the trash cans on the Square overflowing with garbage. Mayor and Chris Orr reported they have been trying to find a high school student to hire as part-time to help with this task. The high school principal is now trying to help find any students that might be interested.

Case reported his children are enjoying the new pour-in-place rubber safety surface on the playgrounds at the park.

Powell thanked the Police Department for patrolling Streets Avenue.

Gibson discussed that it is very dark on North Main Street where the new Dollar Tree is located. Mayor Green reported there are no more city poles where lights could be added, so it would be up to the property owner or Dollar Tree to install new lights.

Mayor Green reported the city will need to replace one decorative light pole and fixture around the Welcome Center due to an accident that damaged a pole and fixture several months ago. The city can no longer order the same decorative light fixture, so the new one will look different than all the other fixtures. Brock confirmed the same pole can be ordered. The Mayor stated the city could possibly remove one of the existing light fixtures elsewhere and place the new light fixture on the old pole. The new fixtures cost about \$950 each if we wanted to replace them all to match. It was suggested we look to see if the old fixtures can be found for sale online or surplus.

Laster motioned to adjourn, seconded by Gibson, and carried unanimously. Meeting was adjourned at 7:36 pm.

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Arthur Green, Mayor

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Laura M. Brock, City Clerk/Treasurer