

Minutes: City Council Meeting
March 9, 2023
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, March 9, 2023, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Laura Brock, City Clerk/Treasurer; Chris Orr, Public Works Director; Robert Toombs, Chief of Police; Jeffrey B. Traughber, Attorney; Daniel Smith, Assistant Fire Chief; and, Derrell Waggoner, Fire Chief.

Mayor Green called the meeting to order at 6:00 pm. Council member Orr led the Pledge of Allegiance and Gibson led invocation.

Mayor Green expressed his sympathies to council member Case for the loss of his grandfather, Lloyd Case. Mayor Green called for a moment of silence in remembrance of former Mayor Bryan W. Blount, who recently passed away at age 99.

Mayor Green called for review of the minutes of the February 9, 2023 council meeting. There were no changes and McReynolds motioned to approve as presented, seconded by Case, and carried unanimously.

Mayor Green called for discussion of the bills payable and financial reports. Laster motioned to approve the bills payable and financial reports, seconded by Gibson, and carried unanimously.

PUBLIC COMMENTS

None

ORDINANCES

Case motioned to read the Summary of Ordinance 2023-02 in lieu of the full ordinance, seconded by Orr, and carried unanimously by show of hands. Clerk Brock read second reading of Summary Ordinance 2023-02, "AN ORDINANCE ENACTING AND ADOPTING THE THIRTY-FOURTH SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELKTON, KENTUCKY." Case motioned to adopt Ordinance 2023-02 after second reading, seconded by Orr, and carried unanimously by show of hands.

Orr motioned to read the Summary of Ordinance 2023-03 in lieu of the full ordinance, seconded by Powell, and carried unanimously by show of hands. Clerk Brock read first reading of Summary Ordinance 2023-01, "AN ORDINANCE AMENDING CHAPTER 31 (CITY OFFICIALS) OF THE CITY OF ELKTON, KENTUCKY CODE OF ORDINANCES."

RESOLUTIONS

Resolution 2023-03, a resolution adopting and implementing the Pennyriple Regional Hazard Mitigation Plan with a correction from the resolution passed at the last meeting, was presented to the council. Orr motioned to approve Resolution 2023-03 as presented, seconded by Laster, and carried unanimously.

BIDS

Mayor Green reported bids were received for cemetery maintenance contract on March 6, 2023 with the following bid received: Ricchuite Enterprises, \$39,500.00. Gibson motioned to accept the bid of Ricchuite

Enterprises, seconded by Orr, and carried unanimously.

Bids were received on February 16, 2023 for construction of a garage/storing building on the sewer plant property with the following bid received: Watson Builders, \$95,038.00. Mayor Green recommended rejecting the bid so the city can bid out this project including lumber purchase, construction of the concrete pad, and construction of the building separately. After discussion, Orr motioned to reject the bid, seconded by Powell, and carried unanimously. Mayor Green called for any objections to bidding this out in three separate projects and there were none.

Mayor Green reported a contract for tree and stump removal services in the city cemeteries will be bid on March 20, 2023 and reported to the council at the next meeting.

GRANT AND PROJECT UPDATES

Clerk Brock reported the city is still in the process of negotiating a contract with Bell Engineering for engineering services for the West Main Street Sidewalk and Drainage Improvements project.

Construction of the Goebel Avenue Pedestrian/Bike Project should resume in March or April.

Mayor Green reported an application for another Transportation Alternative Program grant to construct new sidewalks on the entirety of Commerce Street beginning at West Main Street and new sidewalks on Allensville Street from East Main Street to Goebel Avenue was submitted.

Mayor Green reported a committee met to score the CDBG housing grant applications. Eleven applications were submitted with 10 of those eligible to apply. The 10 eligible applicants were ranked based on the approved scoring guidelines, and now PADD will meet with the applicants and review work needed on their homes and confirm they can meet the personal requirement to obtain any additional funding over \$100,000 that might be required.

Mayor Green reported a Kentucky Product Development Initiative (KPDI) grant has been approved to run water, sewer, gas, and electric to the Robertson property owned by the Todd County Industrial Foundation on Highway 68 West. Mayor Green will meet with the County Judge/Executive and Industrial Foundation to discuss details of how the grant will be administered.

Project closeout documents for the Sewer Improvements Project awarded through Kentucky Infrastructure Authority have been submitted. Mayor reported that after all invoices are paid for the project, there will be \$203,191.27 in ARPA funds remaining for use on other projects like construction of the garage/storage building, city hall renovations, or fire hall addition.

Mayor Green reminded the council the city received about \$247,000 in additional ARPA money through Todd County Fiscal Court that will be used for remaining upgrades needed at the sewer plant.

DISCUSSION ITEMS

Mayor Green reported there has not been any additional work on proposed renovations to the City Hall façade.

Mayor Green reported the Safety Committee for the city met and reviewed safety liability evaluations performed by Kentucky League of Cities. If certain scores are met, the city receives discounts on liability insurance premiums. Since the evaluations were performed, a few items were completed to get a better discount for next year and other changes on policies and procedures will be made to improve scores further in the future.

Mayor Green reported a proposed ordinance for allowing grinder pumps in the city and possibly outside the city limits, including installation and maintenance fees, will be presented at the next meeting. Policies and maintenance procedures in other cities that allow grinder pumps are being reviewed to come up with

recommendations for discussion for Elkton. There was also discussion of the North Todd Elementary sewer line, with the mayor confirming discussions are ongoing.

Mayor Green reminded everyone that Precision Concrete Cutting worked with the city back in 2018 by inspecting sidewalks in the city and then repairing some sidewalks that had various degrees of elevation changes over 1/2" to meet ADA guidelines. This company will now survey up to 3 miles of city sidewalks for free and \$250 for each additional mile. Mayor Green requested the city allow the company to survey at least 3 miles of city sidewalks and put a plan together for needed repairs. Kentucky League of Cities suggests the city inspect each section of city sidewalks every 5 years. There were no objections.

DEPARTMENT REPORTS

Mayor Green distributed a Planning and Code Enforcement activity report prepared by Megan Willenborg, Zoning Administrator/Citation Officer.

Police Chief Toombs reported the department had 730 calls for service last month, including 100 traffic stops, and 28 alcohol related calls. The 2008 Ford Explorer declared surplus property sold for \$3,375 total (including fees) on Govdeals.com, while the 2014 Dodge Charger did not meet the reserve set for the auction and will be sold by sealed bids to another law enforcement agency.

Fire Chief Waggoner reported the State Fire Commission audit of the fire department was completed today and passed. Smith reported the department received three grants from the Fire Commission for the purchase of training materials, a four-gas monitor, and thermal imaging equipment. Since the department has been delayed receiving turnout gear that was going to be purchased using 2021 state fire aid funds, other expenses were submitted and the 2022 funds should be released. Volunteers were recognized at the last fire meeting for their years of service.

Daniel Smith reported as Emergency Management Coordinator that Todd County met the threshold for reimbursement for FEMA funding due to the state of emergency declared by the Governor during the strong storms last Friday. Mayor Green reported the city had several trees fall on city streets, in the cemeteries, and a small amount of roof damage at the sewer plant.

Mayor Green reported Whispering Meadows Fire Department returned the surplus 1987 Pierce firetruck. The person that bid \$4,500 on Govdeals.com is still interested in the truck. After discussion, Orr motioned to accept the offer of \$4,500 for the 1987 Pierce firetruck, seconded by Powell, and carried unanimously.

Public Works Director Chris Orr reported his department cleared 8 downed trees from the roadway during the storm last Friday. Will Withers has been hired part-time to clean the Square and other small projects. Orr reported Daniel Smith is taking drone video of Elk Fork Creek to document areas that are blocked. Mayor Green reported several complaints of blockages of the creek in the city and reported that, if there are no objections, he has a bid to clean some of the areas for about \$5,000, which is currently in the budget. There were no objections. Items declared surplus for the utility department last month will appear on Govdeals.com soon.

MAYOR'S REPORT

Mayor Green distributed a copy of the Emergency Notification Protocol recently adopted by Logan Todd Regional Water Commission setting out guidelines to notify cities and board members in cases of emergencies.

Mayor Green distributed copies of the zoning map recently updated with the assistance of Pennyryle Area Development District.

CITY COUNCIL CONCERNS

Laster thanked the public works department for clearing all the trees during the recent storms.

Case stated he has been asked by several citizens if there are plans for affordable housing projects in Elkton. Mayor Green stated there are no projects that he knows of right now.

McReynolds asked if the new Delavan Ag Pump factory is up and running. Mayor Green stated they are still moving in equipment but not in production at this time.

Laster motioned to adjourn, seconded by Orr, and carried unanimously. Meeting was adjourned at 7:12 pm.

Arthur Green, Mayor

Laura M. Brock, City Clerk/Treasurer