

Minutes: City Council Meeting
June 8, 2023
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, June 8, 2023, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Laura Brock, City Clerk/Treasurer; Robert Toombs, Chief of Police; Jeffrey B. Traughber, Attorney; Derrell Waggoner, Fire Chief; and Amy Chester, *Kentucky New Era*.

Mayor Green called the meeting to order at 6:00 pm. Council member Orr led the Pledge of Allegiance and McReynolds led invocation.

Mayor Green called for a moment of silence to reflect and honor former Mayor John E. Walton who passed away Tuesday, June 6th.

Mayor Green called for review of the minutes of the May 11, 2023 council meeting. There were no changes and Orr motioned to approve as presented, seconded by Laster, and carried unanimously.

Mayor Green called for review of the minutes of the May 30, 2023 special council meeting. There were no changes and Laster motioned to approve as presented, seconded by Powell, and carried unanimously.

Clerk Brock presented the financial reports and bills paid report that presents every bill paid as a transaction by vendor report since the last regular council meeting. Brock also updated the council that she has not received any more information about the Markham Family Trust that will be setup at Elkton Bank from the estate of Ronnie and Sarah Markham.

Mayor Green presented a bill from McGhee Engineering for \$2,400.00 for surveying of the Robertson property owned by the Todd County Industrial Foundation for the purpose of annexation. Gibson motioned to approve paying the bill, seconded by Powell, and carried unanimously.

PUBLIC COMMENTS

None

ORDINANCES

Case motioned to read the Summary of Ordinance 2023-07 in lieu of the full ordinance, seconded by Orr, and carried unanimously by show of hands. Clerk Brock read first reading of Summary of Ordinance 2023-07, "AN ORDINANCE AMENDING CHAPTER 96 (NOISE) OF THE CITY OF ELKTON, KENTUCKY CODE OF ORDINANCES."

Clerk Brock read first reading of Ordinance 2023-08, "AN ORDINANCE RELATING TO THE ANNUAL BUDGET AND APPROPRIATIONS FOR THE CITY OF ELKTON, KENTUCKY, FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024."

Clerk Brock read first reading of Ordinance 2023-09, "AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF ELKTON, KENTUCKY FOR THE FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023."

MUNICIPAL ORDERS

Municipal Order 2023-07, “MUNICIPAL ORDER OF THE CITY OF ELKTON, KENTUCKY AMENDING EMPLOYEE HANDBOOK FOR THE CITY OF ELKTON” was presented to the council. Mayor Green stated this amendment includes recommendations from the Kentucky League of Cities to establish policies on defensive driver training and other items to help get a discount on liability and property insurance premiums. Case motioned to approve Municipal Order 2023-07, seconded by Orr, and carried unanimously.

Municipal Order 2023-08, “MUNICIPAL ORDER APPOINTING MATTHEW DAVENPORT TO THE ELKTON CODE ENFORCEMENT BOARD” to serve in a vacant position expiring July 2025 was presented to the council. Orr motioned to approve Municipal Order 2023-08, seconded by Laster, and carried unanimously.

GRANT AND PROJECT UPDATES

Mayor Green reported Bell Engineering continues to work on the design for the West Main Street Sidewalks and Drainage Improvements TAP project.

Mayor Green reported the Goebel Avenue TAP project is basically complete, however the engineer is working on plans for a change order to correct some drainage issues. The change order will have to be approved by the state before work can be completed.

Mayor Green stated the city’s most recent TAP grant application for new sidewalks on Allensville Street and Commerce Street was not approved.

The city recently received an approved grant agreement for the Land and Water Conservation Fund project for new lighting on one ball field and new playground equipment in the park. Once the grant agreement is signed and returned by the state the project can begin.

DISCUSSION ITEMS

AW Designs of Elkton is continuing to work on design plans and cost estimates for façade renovations to City Hall and the Police Department.

Mayor Green reported he will have a recommendation for amending the ordinances for livestock and bidding procedures at a future meeting.

ATTORNEY REPORT

Traugher requested the city make a recommendation to the county for a representative to the joint city-county planning commission. Mayor Green stated he would like to speak with the Planning Commission members to see if one of them would like to participate. Mayor Green reported the county has approved a contract to prepare a comprehensive plan for the county.

DEPARTMENT REPORTS

Mayor Green distributed a Planning and Code Enforcement activity report prepared by Megan Willenborg, Zoning Administrator/Citation Officer.

Police Chief Toombs reported the department had 725 calls for service last month, including 38 alcohol related calls.

Fire Chief Waggoner reported the department has finally received the turnout gear ordered over a year ago. A grant was submitted to purchase 16 SCBA devices, but there has been no announcement made if the grant has

been awarded. Mayor Green reported he has met with Rescue Squad members and other people to discuss the fire department responding to “46 response” calls. During this process, it was discovered the fire department policies and procedures need to be updated. Mayor Green has received a draft update to review and stated once these policies are updated, then discussions will be needed to establish a policy for response to “46 response” calls.

Public Works Director Chris Orr reported repair and painting of the Morningside Drive water tank has been completed and inspected and the tank is back in service. The department has repaired some sidewalks on East Main Street and West Main Street and will continue making repairs through the fall. Water and sewer extensions have been completed to the new library and will be extended later this year for the new assisted living facility. The annual CCR (water quality report) has been completed and will be sent out with utility bills this month. Orr reported new part-time employee Will Withers is out for several weeks, so the city is looking for additional part-time help.

Mayor Green stated the city will advertise for bids for asphalt surfacing approved in next year’s budget, with bids to be presented at the July meeting.

MAYOR’S REPORT

Mayor Green presented an agenda for a special meeting to be held Monday, June 12, 2023 at 8:00 am at Elkton City Hall. After discussion, McReynolds motioned to approve the agenda and special meeting as presented, seconded by Case, and carried unanimously.

CITY COUNCIL CONCERNS

McReynolds requested the city be sprayed for mosquitos. Mayor Green will submit a request to the state.

Laster commented the cemetery is looking good after removal of the trees. Mayor Green stated most of the trees in the new cemetery addition have been removed. Trees along Highway 181 still need to be removed and now there are two damaged trees that need to be removed in addition to the ones included in the tree removal bid.

Powell stated he has received several thank you calls from citizens for the recent sidewalk repairs.

DATES TO REMEMBER

Mayor Green reviewed dates of upcoming events and reported an invitation to the Juneteenth Celebration on Saturday, June 17th from 10 am to 5 pm in Hopkinsville sponsored by the Boys and Girls Club.

Case motioned to adjourn, seconded by Orr, and carried unanimously. Meeting was adjourned at 6:39 pm.

Arthur Green, Mayor

Laura M. Brock, City Clerk/Treasurer