

Minutes: City Council Meeting
February 8, 2024
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, February 8, 2024, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Laura M. Brock, City Clerk/Treasurer; Robert Toombs, Chief of Police; Jeff Traugher, attorney; Derrell Waggoner, Fire Chief; and, Amy Chester, *Kentucky New Era*/WEKT Radio.

Mayor Green called the meeting to order at 6:00 pm. Council member Case led the Pledge of Allegiance and McReynolds led invocation.

Mayor Green presented Fire Chief Derrell Waggoner with an award recognizing his 45 years of service to the city. Also, Mayor Green has an award for Kyle Roberston for serving 10 years on the volunteer fire department, which will be presented to him later.

Mayor Green called for review of the minutes of the January 11, 2024, council meeting. There were no changes and Laster motioned to approve as presented, seconded by Orr, and carried unanimously.

Clerk Brock presented the financial reports and a request for a donation from TCCHS Project Graduation. Clerk Brock stated there is \$500 in the budget for Project Graduation. Case motioned to donate \$500 to Project Graduation, seconded by Orr, and carried unanimously. Brock also stated that she is preparing a budget amendment for this fiscal year and should be presented at the next meeting. Brock also reminded everyone that she and the mayor would begin preparing the budget proposal for FYE June 30, 2025, and if anyone has any special requests for next year's budget to please submit them to the mayor. McReynolds motioned to approve the financial reports, seconded by Orr, and carried unanimously.

PUBLIC COMMENTS

None

ORDINANCES

Laster motioned to read Summary of Ordinance 2024-01, "AN ORDINANCE TO REZONE A 10.783 ACRE TRACT LOCATED ON THE WEST SIDE OF ELK FORK ROAD" in lieu of the full ordinance, seconded by Powell, and carried unanimously. Clerk Brock read second reading of Summary of Ordinance 2024-01. Gibson motioned to adopt Ordinance 2024-01 after second reading, seconded by Powell, and carried unanimously by show of hands.

MUNICIPAL ORDERS

Mayor Green presented Municipal Order 2024-01, "MUNICIPAL ORDER REAPPOINTING DOUG MEADOWS TO THE ELKTON PLANNING COMMISSION" for another four-year term. Orr motioned to adopt Municipal Order 2024-01, seconded by Laster, and carried unanimously.

Mayor Green presented Municipal Order 2024-02, "MUNICIPAL ORDER REAPPOINTING RODNEY SEAY TO THE ELKTON PLANNING COMMISSION" for another four-year term. Orr motioned to adopt Municipal Order 2024-02, seconded by Laster, and carried unanimously.

ACTION ITEMS

Mayor Green reported it is time to consider bidding property, liability, and workers compensation insurance for the city. Mayor Green recommended the city not pursue bidding out these services this year. The renewal applications will be filed with Kentucky League of Cities and Knuckles Insurance and renewals will be presented to the council at a future meeting.

Mayor Green reported the current cemetery maintenance contract will expire in April 2024. The contract can be renewed for another year at the same rate, otherwise it will need to be bid out. Gibson motioned to renew the contract with Ricchuite Enterprises for another year, seconded by Orr, and carried unanimously.

Mayor Green asked the council if there is interest in advertising for proposals for energy savings performance contract for the city. There are some additional incentives the city now qualifies for. After discussion, it was the consensus to proceed with request for proposals.

Mayor Green called for authorization to transfer the remaining portion of the Die Casting property the city owns to the Elkton-Todd County Park for construction of a soccer field complex. The \$155,000.00 value of the property can be used by the park as match for the grant received to build the soccer fields. Case motioned to approve the mayor to sign documents transferring the property to the Park, seconded by Powell, and carried unanimously.

DISCUSSION ITEMS

Mayor Green reported the city lake dam was recently inspected by the state. He distributed a letter from the KY EPA Division of Enforcement notifying the city of three violations, each having a date of April 30, 2024 to come into compliance or the city may be fined. Mayor Green requested a proposal from GRW to perform the necessary hydraulic study and other actions needed for the city to come into compliance by the deadline. GRW submitted a proposal costing \$42,200. Case asked if any of the studies the city has done in the past were still valid. Mayor Green stated a new study needs to be completed on the current conditions of the dam. Mayor Green believes once the study is complete it will be found that only about \$30,000 to \$40,000 in additional work is needed to remove the dam from high hazard designation. After discussion, Orr motioned to approve the proposal from GRW, seconded by Powell, and carried unanimously.

GRANT AND PROJECT UPDATES

Mayor Green reported the city held a public hearing and has submitted the CDBG housing grant application discussed over the last year.

Mayor Green has requested PADD pull together another list of property owners to survey to try and qualify for a potential CDGB application for an addition to the fire department.

The city has advertised for Request for Qualifications for engineering services for the sewer line extension to North Todd Elementary. Some preliminary work on the project has been completed, however more work needs to be done to help seek additional funding for the project.

Mayor Green reported Pogue Electric is working to install the new light poles on field three in the park. Also, new playground equipment has been ordered and should be ready for installation in the spring.

Mayor Green has submitted a "Cigarette Litter Prevention Grant" application for \$5,000 that would allow the city to purchase cigarette butt containers and provide educational resources on littering.

Design of the West Main Street TAP project is underway again after some clarification from the state regarding burial of utility lines.

DEPARTMENT REPORTS

Mayor Green presented the Planning and Zoning report prepared by Zoning Administrator Megan Willenborg. The Planning Commission has several public hearings scheduled for next month and will present recommendations to the city council at the next meeting.

Fire Chief Derrell Waggoner reported Assistant Chief Daniel Smith received a report from the ISO inspection in November and the department did not do as well as they expected. He will forward a copy of the report to the mayor.

Police Chief Toombs reported the department had 557 calls for service last month, including 27 alcohol related calls.

Mayor Green reported the defective rotors installed at the sewer plant during the most recent improvement project will be completely replaced in the next few weeks. Mayor Green reported the department and city hall staff worked hard during the recent freezing weather to read meters multiple times to help find water leaks and busted pipes.

MAYOR'S REPORT

Mayor Green distributed a newly printed Elkton Walking Tour brochure created with the help of Clerk Brock, Assistant Clerk Kayce Bright, and Carolyn Wells. The tour features a brief description and pictures of historic locations in Elkton and includes links to more detailed information of the tour online. These have been placed in various locations in town.

The Reunion Beatles band is bringing its nationwide tour to Elkton on Friday March 29th. The concert will be held at Todd Central High School auditorium.

Historic Todd County, Inc. will be hosting a "Leap Day Lunch" fundraiser on Thursday, February 29th. The cost will be donations only and lunch provided by the Bar-B-Q Shack.

The Vietnam Veterans Memorial Wall traveling exhibit will be in Logan County in June.

Mayor Green reported he will be in Frankfort several times this month meeting with legislators and will be going to Washington DC with Pennyriple Area Development District in March to support local and regional projects.

Clerk Brock reported she and Assistant Clerk Kayce Bright are planning several summer concerts this year with more information to be announced. Also, the monthly Cruise In on Public Square will begin in April and plans are underway for the second Car and Truck Show in June sponsored by That Guy Who Fixes Stuff.

Clerk Brock is also working with Cloie Rager to plan another Hometown Harvest Dinner this year in September. Clerk Brock would like the profit from this year's event to go to local nonprofit Green River Academy. After discussion, Case motioned to approve the profit from the Hometown Harvest Dinner going to Green River Academy, seconded by Laster, and carried unanimously. Clerk Brock will meet with Green River Academy Board and may help them plan an additional fundraiser in conjunction with the Dinner.

Mayor Green reported the city will be purchasing some porta potties so that we do not have to rent them for all of the city's special events. This will save the city money in the long run.

CITY COUNCIL CONCERNS

McReynolds asked for an update on Delavan Ag Pump that is operating in the old Ardco property. Mayor Green stated they are in production but have not been moving as fast as anticipated. But Delvan is very pleased with how things are operating.

Laster thanked the council for the flowers and prayers during the loss of his brothers in recent months. Laster also stated he has received several requests from citizens for the city to clean up the sewer plant property. Mayor Green will take a look at the property.

Powell asked for an update on City Hall and Police Department renovations. Mayor Green stated Dixie Restoration is finishing up work in Russellville but has been delayed in painting the buildings due to the recent freezing weather. David Greenfield is working on a quote to install new doors and move windows. Mayor Green is also working with someone for a quote to build the front porch. However, the painting needs to be completed before anything else.

There was no further discussion, therefore Laster motioned to adjourn, seconded by Case, carried unanimously, and meeting was adjourned at 7:20 pm.

Arthur Green, Mayor

Laura M. Brock, City Clerk/Treasurer