

Minutes: City Council Meeting
April 11, 2024
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, April 11, 2024, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Laura M. Brock, City Clerk/Treasurer; Robert Toombs, Chief of Police; Jeff Traugher, attorney; Derrell Waggoner, Fire Chief; Ed Higgins, School Resource Officer/Police Officer; Amy Chester, WEKT Radio/Kentucky New Era; and guests.

Mayor Green called the meeting to order at 6:00 pm. Council member Powell led the Pledge of Allegiance and Mayor Green led invocation.

Mayor Green called for review of the minutes of the March 14, 2024 council meeting. There were no changes and Laster motioned to approve as presented, seconded by Orr, and carried unanimously.

Mayor Green called for Police Chief Toombs who presented a plaque to Officer Ed Higgins who has been with the city for four years and will be retiring at the end of April. Officer Higgins thanked everyone and stated he has enjoyed his time with the city. Chief Toombs invited everyone to attend a luncheon for Officer Higgins at City Hall on Friday, April 26th at 1 pm. (Council member Case entered the meeting during the presentation.)

Clerk Brock presented the financial reports and reported the city has received full reimbursement from the state for the Middle School Turn Land Utility Relocation project in the amount of \$94,191.25. Also, Tichenor and Associates will be presenting the audit report for FYE June 30, 2023 at the May council meeting. McReynolds motioned to approve the financial reports, seconded by Powell, and carried unanimously.

PUBLIC COMMENTS

Mayor Green called for comments and the two guests in attendance stated they just moved to Elkton a few years ago and just wanted to attend a council meeting. Mayor Green thanked them for attending.

ORDINANCES

Orr motioned to read Summary of Ordinance 2024-02, "AN ORDINANCE TO REZONE PARCEL E-02-03-04 LOCATED AT 309 WEST MAIN AND PARCELS E-02-03-13, E-02-03-14, E-02-03-15 LOCATED ON HAMPTON COURT" in lieu of the full ordinance, seconded by Laster, and carried unanimously. Clerk Brock read second reading of Summary of Ordinance 2024-02. Orr motioned to adopt Ordinance 2024-02 after second reading, seconded by Gibson, and carried unanimously by show of hands.

Orr motioned to read Summary of Ordinance 2024-03, "AN ORDINANCE ANNEXING TO THE CITY OF ELKTON, KENTUCKY A 3.04-ACRE TRACT LOCATED ADJACENT TO AND WEST OF PRESENT CITY BOUNDARIES ON THE NORTH SIDE OF U.S. HIGHWAY 68 (BUSINESS)" (note title of Ordinance has been updated since first reading) in lieu of the full ordinance, seconded by Laster, and carried unanimously. Clerk Brock read second reading of Summary of Ordinance 2024-03. Case motioned to adopt Ordinance 2024-03 after second reading, seconded by Orr, and carried unanimously by show of hands.

Attorney Jeff Traugher announced that all annexation ordinances presented to the council for second reading at tonight's meeting were presented to Todd County Fiscal Court and approved.

Case motioned to read Summary of Ordinance 2024-04, "AN ORDINANCE ANNEXING TO THE CITY

OF ELKTON, KENTUCKY A 5.31 ACRE TRACT LYING ADJACENT TO THE PRESENT CITY BOUNDARIES ON THE NORTH SIDE OF U.S. HIGHWAY 68 AND WEST OF POND RIVER ROAD” in lieu of the full ordinance, seconded by Orr, and carried unanimously. Clerk Brock read second reading of Summary of Ordinance 2024-04. Powell motioned to adopt Ordinance 2024-03 after second reading, seconded by Case, and carried unanimously by show of hands.

ACTION ITEMS

Mayor Green presented a Residential Development Incentive Agreement with Miller Builders, LLC. This agreement updates the same agreement that was approved for Arland Overholt for lots 102 through 117 in Riverbend Subdivision now that Mr. Overholt has sold the lots to Miller Builders. Gibson motioned to approve the agreement with Miller Builders, seconded by Orr, and carried unanimously.

Mayor Green presented Municipal Order 2024-04, “MUNICIPAL ORDER APPOINTING PEGGY OLLER TO THE ETHICS COMMITTEE.” The appointment is for an unexpired term on the Ethics Committee that expires in January 2025. Orr motioned approve Municipal Order 2024-04, seconded by Laster, and carried unanimously.

Mayor Green presented Municipal Order 2024-03, “MUNICIPAL ORDER APPOINTING LINDA GROVES TO THE ETHICS COMMITTEE.” The appointment is for a three-year term expiring in January 2027. Laster motioned to approve Municipal Order 2024-03, seconded by Case, and carried unanimously.

Mayor Green presented a Proclamation proclaiming April 15, 2024 as “Purple Up! Day” honoring our military families and a Proclamation declaring the month of April as “Month of the Military Child” honoring our military children. Case motioned to approve the proclamations, seconded by Orr, and carried unanimously.

Mayor Green presented a Proclamation proclaiming May 2024 as “National Cities, Towns, and Villages Month” in celebration of America’s local governments and the National League of Cities’ historic centennial anniversary. Powell motioned to approve the proclamation, seconded by Orr, and carried unanimously.

GRANT AND PROJECT UPDATES

The brick facade of City Hall and the Police Department have been painted by Dixie Restoration. Mayor Green reported new doors will be installed as soon as they arrive, hopefully in 2-3 weeks, and then brick work and porch installation can begin.

The city received two responses to the Request for Qualifications for engineering services for the preliminary planning, scope and cost estimate, design, and construction services for the Elkton-North Todd Sewer Line Extension Project. GRW Engineering was selected as the most qualified firm and will be submitting a proposal for the project. Mayor Green stated an application for funding through Delta Regional Authority has been submitted for this project.

New light pole installation on Field 3 in the park has been completed and the light levels tested by Musco Lighting. Installation of the playground equipment will begin as soon as the city is notified if a Waste Tire Grant is approved for pour-in-place safety surface.

Bell Engineering is preparing draft plans for the West Main Street TAP project now that utilities have submitted their plans for utility burial. Plans will be submitted to the state for approval.

GRW will have all reports and plans for city lake dam submitted to the state by the April 30th deadline stated in the violation notice.

DEPARTMENT REPORTS

Mayor Green presented the Planning and Zoning and Code Enforcement report prepared by Zoning

Administrator Megan Willenborg for activity since the last meeting.

Public Works Director Chris Orr reported spring cleanup was held April 8 and 9 and everything went well and they appreciated the help of the inmates. The department continues to work on the lead and copper surveys that are due by July 1st with additional reporting due by October 1st. Orr reported “Customer Water Line Surveys” will be mailed to each utility customer in May to assist with survey requirements. Annual Consumer Confidence Reports will also be mailed to each customer in May or June. Orr has met with several potential developers regarding water and sewer service.

Police Chief Toombs reported the department had 634 calls for service last month, including 35 alcohol related calls. The department has increased traffic enforcement in the last few months.

Fire Chief Derrell Waggoner reported new tires have been installed on truck #12. After receiving three quotes, Walton Tires was the low bid at \$2,050.42 for purchase and installation of six tires. Waggoner reported that he will be stepping down as Fire Chief at the end of May. Mayor Green thanked Waggoner for his 45 years of service and stated he has worked hard and honorably for the citizens of Elkton. Mayor Green will attend the April 23rd meeting of the fire department to announce applications for the Fire Chief position will be accepted.

MAYOR’S REPORT

There will be two ribbon cuttings next week in the city: April 19th at the Justice Center for the new Kona Ice food truck representing this area and on April 20th at 210 S. Perry for a new daycare center.

CITY COUNCIL CONCERNS

McReynolds reported lighting needs to be improved at the concerts the city holds on the Community House lawn. Clerk Brock will make sure the security light in the back parking lot is working properly and Mayor Green stated lighting may be brought in to help.

McReynolds also asked about the video posted on social media regarding a person hit in the crosswalk on the Square. Chief Toombs confirmed the video is authentic and it came from the city’s cameras installed on the Historic 1835 Courthouse.

There was no further discussion, therefore Case motioned to adjourn, seconded by Laster, carried unanimously, and meeting was adjourned at 6:42 pm.

Arthur Green, Mayor

Laura M. Brock, City Clerk/Treasurer