

Minutes: City Council Meeting
May 9, 2024
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, May 9, 2024, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; George Orr; and David Powell.
Absent: Frank McReynolds.

Others present: Laura M. Brock, City Clerk/Treasurer; Chris Orr, Public Works Director; Daniel Smith, Assistant Fire Chief/Todd County EMS Director; Robert Toombs, Chief of Police; Derrell Waggoner, Fire Chief; Megan Willenborg, Police Records Clerk/Citation Officer; Sam Stier, Senior Accountant, Tichenor and Associates (via online meeting); and, Amy Chester, WEKT Radio/Kentucky New Era.

Mayor Green called the meeting to order at 6:00 pm. Council member Orr led the Pledge of Allegiance and Laster led invocation.

Mayor Green welcomed Sam Stier with Tichenor and Associates via online meeting, who presented the draft audit report for FYE June 30, 2023. Mr. Stier reported there were no findings of internal control deficiencies and therefore no letter to management was issued. Mr. Stier reviewed financial highlights including that the total net position of the city was just over \$9.5 million at the end of the year, an increase of almost \$500,000 over FYE June 30, 2022. There were no questions or concerns. Mayor Green stated this is a draft audit with the final audit to be presented to the council for final approval at the next meeting. Mr. Stier thanked the city and left the meeting.

Mayor Green called for review of the minutes of the April 11, 2024 council meeting. There were no changes and Orr motioned to approve as presented, seconded by Laster, and carried unanimously.

Clerk Brock presented the financial reports and called for any questions. Powell motioned to approve the financial reports, seconded by Orr, and carried unanimously.

PUBLIC COMMENTS

None

RESOLUTIONS

Mayor Green presented Resolution 2024-02, "RESOLUTION AUTHORIZING APPLICATION AND FUNDING FOR ASSISTANCE UNDER LAND AND WATER CONSERVATION FUND ACT FOR IMPROVEMENT OF RECREATIONAL FACILITIES" and explained the project calls for replacing light poles on one ball field in the park, installing block backstops on all three ballfields, and constructing new pickleball courts. The grant will pay for 50% of the project, which is estimated to be \$434,700 and a total project of \$869,400. After discussion, Case motioned to approve Resolution 2024-02, seconded by Laster, and carried unanimously.

GRANT AND PROJECT UPDATES

Brick repair of the façade of City Hall and the Police Department has begun and new doors and new porch should be installed soon.

Mayor Green continues to work with GRW Engineering on the North Todd Sewer Line Project planning.

Mayor Green reported the city is waiting to see if a grant is received for pour-in-place rubber safety surface before installing the new playground equipment in the park.

There will be a public hearing on May 16, 2024 at 4:00 pm at Elkton City Hall to hear public comments regarding the proposed park grant discussed earlier.

A hearing for the Notice of Violation at City Lake Dam has been scheduled for June 3rd. GRW Engineering continues to be in contact with the Division of Water on required studies and permits to come into compliance.

ACTION ITEMS

Mayor Green proposed a special city council meeting on Thursday, May 23rd to primarily present the budget proposal for FYE June 30, 2025. After discussion, it was decided to hold the meeting at 8 am at Elkton City Hall with breakfast being served.

ATTORNEY REPORT

In the absence of attorney Jeff Traughber, Mayor Green reported the county's comprehensive plan for establishing a joint planning commission is almost complete and meetings should be held soon to begin the review process.

Mayor Green also reported deed work has been completed to transfer the property the city still owns from the Die Casting property to be transferred to the park for the soccer complex project.

DEPARTMENT REPORTS

Megan Willenborg called for any questions on the Planning and Zoning and Code Enforcement report that was distributed. Mayor Green reported the city's current code enforcement software, Comcate, is unable to be updated as we requested several years ago. Willenborg recommended the city purchase new software through iWorQ and explained the new software is more mobile friendly and would also allow citizens to submit zoning permits online. Mayor Green stated the new software can be purchased now under the current budget with the cancellation of Comcate and will only need a slight increase in next year's budget.

Police Chief Toombs reported 610 calls for service last month with 28 alcohol related calls. The department will be using \$1,200 from it's community events budget to donate gift cards for prizes during this year's Project Graduation.

Fire Chief Waggoner reported the department has been purchasing equipment and supplies to spend this year's state aid funds and they have about \$1,000 remaining to spend. Mayor Green reported that he will have a recommendation for appointment of Fire Chief at the next meeting.

Chris Orr thanked several citizens including Nancy Camp, Doug Gibson, and Winfried Harris for their assistance locating where citizens lived years ago when initial water tap's were installed. Their assistance helped with historical documentation for the water line inspection process that needs to be completed by July. Orr also thanked the county road department for their help removing tree roots in the new cemetery addition that is being developed.

MAYOR'S REPORT

Mayor Green reported everyone should have received an invitation to the PADD Dinner on June 10th and reminded everyone to RSVP.

Crouch Farm Subdivision has requested a new type of streetlight in the subdivision since the utilities will be buried. Mayor Green showed a picture of the new light poles and stated according to estimates from Pennyrile Electric, the lights seem to be a little cheaper than the lights currently being installed. He suggested the city start using these new streetlights where utilities are buried.

CITY COUNCIL CONCERNS

Laster and Gibson reported they visited with Rhonda Powell at her home on East Main Street who is reporting water stands in the road to the garden homes and then flows onto her property. Chris Orr stated they have worked with Rhonda in the past, however he feels her property needs to be built up. Orr will look into the issue.

Mayor Green reported upcoming events and dates to remember are listed on the agenda.

Mayor Green read a letter from City Clerk/Treasurer Laura Brock stating that she will be retiring from the city effective August 30, 2024.

There was no further discussion, therefore Powell motioned to adjourn, seconded by Case, carried unanimously, and meeting was adjourned at 6:51 pm.

Arthur Green, Mayor

Laura M. Brock, City Clerk/Treasurer