

Minutes: City Council Meeting
June 13, 2024
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, June 13, 2024, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Michael Case; Doug Gibson; Danny Laster; Frank McReynolds; George Orr; and David Powell.

Others present: Laura M. Brock, City Clerk/Treasurer; JT Calvery, Fire Chief; Robert Toombs, Chief of Police; Joshua Claussen, WEKT Radio. Guests: Emily Carrol.

Mayor Green called the meeting to order at 6:00 pm. Council member Case led the Pledge of Allegiance and Gibson led invocation.

Mayor Green called for review of the minutes of the May 9, 2024 council meeting. There were no changes and Orr motioned to approve as presented, seconded by Gibson, and carried unanimously.

Mayor Green called for review of the minutes of the May 23, 2024 special council meeting. There were no changes and Laster motioned to approve as presented, seconded by Powell, and carried unanimously.

Mayor Green called for review of the minutes of the May 30, 2024 special council meeting. There were no changes and Gibson motioned to approve as presented, seconded by McReynolds, and carried unanimously.

Clerk Brock presented the financial reports and called for any questions. There were no questions and Mayor Green stated the financial reports would be filed.

PUBLIC HEARINGS

Mayor Green called to order a public hearing to hear comments regarding the proposed use of Municipal Road Aid and Local Government Economic Assistance funds. There were no public comments, and the hearing was closed.

PUBLIC COMMENTS

None

ORDINANCES

Case motioned to read Summary of Ordinance 2024-05, "AN ORDINANCE AMENDING SECTION 97.21 OF THE CODE OF ORDINANCES OF THE CITY OF ELKTON ADJUSTING THE MONTHLY SERVICE FEE ESTABLISHED FOR RESIDENTIAL COLLECTION AND DISPOSAL OF SOLID WASTE MATERIALS" in lieu of the full ordinance, seconded by Laster, and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2024-05.

Powell motioned to read Summary of Ordinance 2024-06, "AN ORDINANCE ENACTING AND ADOPTING THE THIRTY-FIFTH SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELKTON, KENTUCKY" in lieu of the full ordinance, seconded by Laster, and carried unanimously. Clerk Brock read first reading of Summary of Ordinance 2024-06.

Clerk Brock read first reading of Ordinance 2024-07, "AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF ELKTON, KENTUCKY FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024."

Clerk Brock read first reading of Ordinance 2024-08, “AN ORDINANCE RELATING TO THE ANNUAL BUDGET AND APPROPRIATIONS FOR THE CITY OF ELKTON, KENTUCKY, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025.”

ACTION ITEMS

Mayor Green requested a special meeting be scheduled for June 17th or 19th to hold second reading of ordinances. After discussion, the consensus was to hold a special meeting on Monday, June 17, 2024 at 8:00 am.

Mayor Green reported the two companies that submitted proposals for Energy Savings Performance Contracts made presentations at a special council meeting on May 30, 2024. After the presentations, the two companies were ranked and Ascendent Facility Partners was the highest-ranking firm, with Perfection Group coming in second. After discussion, Laster motioned to proceed with negotiating an Energy Savings Performance Contract with Ascendant Facility Partners, seconded by Gibson, and carried unanimously.

Mayor Green reported the audit report for FYE June 30, 2023 that was presented by Tichenor and Associates, LLP at the May meeting has been finalized and is submitted for approval. Orr motioned to accept the audit report for FY2023, seconded by Powell, and carried unanimously.

Mayor Green presented a proposal from Tichenor and Associates, LLP to prepare the audit report for Fiscal Years 2024, 2025, and 2026 at a cost of \$20,556.70 for each year. Gibson motioned to approve the proposal, seconded by Case, and carried unanimously.

Mayor Green recommended appointing Assistant City Clerk Kayce Bright to the position of City Clerk/Treasurer upon retirement of Laura Brock at the end of August. Case motioned to approve the recommendation, seconded by Laster, and carried unanimously.

Mayor Green presented Resolution 2024-04, “A RESOLUTION OF THE CITY OF ELKTON, KENTUCKY, APPROVING A TITLE VI NONDISCRIMINATION POLICY AND PLAN IN ACCORDANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND PROVIDING FOR IMPLEMENTATION.” Orr motioned to approve Resolution 2024-04, seconded by Powell, and carried unanimously.

GRANT AND PROJECT UPDATES

Mayor Green reported he met with the Division of Enforcement and GRW Engineers regarding the Notice of Violation at City Lake Dam. The Division of Enforcement will be issuing an Agreed Order as the next step of the process. GRW Engineers have submitted all recommendations to answer the violations and they have 60 days to review the recommendations.

Plans for the West Main Street Sidewalks and Drainage Project have been submitted by Bell Engineering and have been reviewed by the state.

Mayor Green reported the city did not receive the Crumb Rubber grant for pour-in-place safety surface for the new playground areas in the park. Therefore, the company installing the new playground equipment will be notified to proceed with installation using wood mulch.

The city received a Cybersecurity Grant through Kentucky Office of Homeland Security. This grant will pay to hire a consultant to test network security at all city locations.

Mayor Green reported the city received notice that we did not receive the CDBG housing grant that was submitted several months ago. Mayor Green will inquire into why we did not receive the grant and see if we can re-apply. Once all of this information is obtained, applicants will be notified.

ATTORNEY REPORT

Jeff Traugher reported the county has received preliminary documents pertaining to the comprehensive plan and a meeting of the joint city-county planning committee will be scheduled soon.

DEPARTMENT REPORTS

Police Chief Toombs reported 509 calls for service last month with 29 alcohol related calls. Chief Toombs recommended purchasing a mobile radar trailer to check speeds around town at a cost of about \$6,493. After discussion, Case motioned to approve the purchase, seconded by Orr, and carried unanimously.

Fire Chief JT Calvery reported he has received applications for 5 new firemen. The department was audited by the state and everything went well. Mayor Green and Chief Calvery are going to work on a list of equipment that will need to be replaced in the next few years. The department did apply for \$120,000 worth of SCBA devices through FEMA, but it has not been awarded at this time. Mayor Green stated there needs to be a discussion in the near future about fire and rescue operations.

Mayor Green reported public works had to hire contract labor to assist with limb and tree debris cleanup from recent storms. Mayor Green estimated the damage from the storm to cost at least \$20,000. Many of the trees in the cemetery that were not blown down were damaged and will need to be removed. Mayor Green thanked all the contractors, state and county road departments, and county inmates for their cooperation and help with cleanup.

Mayor Green reported Public Works Director Chris Orr visited the property of Rhonda Powell as discussed at the last meeting and it was decided a French drain will be installed.

Mayor Green stated Planning and Zoning will hold a public hearing on July 2nd for a request to rezone property on South Main Street from R-3 Multi-Family Residential to B-2 Neighborhood Commercial. A development plan for a commercial retail establishment on that property has also been submitted and is in the review process.

MAYOR'S REPORT

Medical cannabis will need to be on the agenda for discussion at the next city council meeting. Mayor Green explained the city has several options: enact an ordinance to regulate the sale of medical cannabis; enact an ordinance to prohibit the sale of medical cannabis in the city limits; put the item on the ballot; and, do nothing and let the state law govern.

Mayor Green reported state highway department district engineers met with him in Elkton recently to discuss how to slow down traffic on the Square. Their immediate suggestions were to narrow the travel lanes or install elevated crosswalks. It was suggested the city apply for a TAP grant in the future to implement these recommendations.

CITY COUNCIL CONCERNS

McReynolds requested the city ask the state to spray the town for mosquitos. Mayor Green asked for recommendations of areas where mosquitos are worse so the state can target those areas.

Gibson stated he is worried about vision being block near the bridge on North Main Street where the exit for the new soccer field complex is located. It was discussed that trees may need to be trimmed and the mayor stated trees may also need to be removed from the creek in that area after recent storms.

There was no further discussion, therefore Orr motioned to adjourn, seconded by Laster, and carried unanimously.