

Minutes: Special City Council Meeting
November 6th, 2025
9:00 AM

The Elkton City Council met in special session at Elkton City Hall, 71 Public Square, on Thursday, November 6th, 2025, at 9:00 AM with Mayor Arthur Green presiding.

City Council members present: Emily Carroll; John Mullins; Frank McReynolds; George Orr; and Danny Laster.

Others present: Robert Toombs, Chief of Police; Justin Griffin, Planning & Zoning Officer/Code Enforcement Officer; Kayce Bright, City Clerk/Treasurer; JT Calvery, Fire Chief; Justin Moberly, Public Works Director; and Jeff Traugher, City Attorney.

Mayor Green called the meeting to order at 9:00 AM. Council member Carroll led the Pledge of Allegiance and Mullins led the invocation.

Mayor Green called for review of the minutes of the October 9th, 2025, council meeting. There were no changes and Orr motioned to approve as presented, seconded by Laster, and carried unanimously.

Mayor Green called for review of the minutes of the October 23rd, 2025, special council meeting. There were no changes and Mullins motioned to approve as presented, seconded by Orr, and carried unanimously.

Mayor Green presented the financial reports and called for any questions. There were no questions. McReynolds motioned to approve the financial reports, seconded by Laster, and carried unanimously.

ACTION ITEMS

Carroll motioned to read Summary of Ordinance 2025-14 **“AN ORDINANCE ENACTING AND ADOPTING THE THIRTY-SIXTH SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELKTON, KENTUCKY”** in lieu of the full ordinance, seconded by Orr, and carried unanimously. Clerk Bright read second reading of Summary of Ordinance 2025-14. Roll call was then conducted for the vote. Council Members Frank McReynolds, Emily Carroll, George Orr, Danny Laster, and John Mullins motioned to adopt Ordinance 2025-14.

Carroll motioned to read Summary of Ordinance 2025-15 **“AN ORDINANCE ACCEPTING FAIRWAY COURT AS A DEDICATED PUBLIC RIGHT-OF-WAY FOR PERMANENT USE AND MAINTENANCE BY THE CITY OF ELKTON”** in lieu of the full ordinance, seconded by Orr, and carried unanimously. Clerk Bright read first reading of Summary of Ordinance 2025-15.

Clerk Bright read first reading of Ordinance 2025-16 **“AN ORDINANCE ACCEPTING DOE DRIVE AS A DEDICATED PUBLIC RIGHT-OF-WAY FOR PERMANENT USE AND MAINTENANCE BY THE CITY OF ELKTON.”**

Mayor Green presented Resolution 2025-03 **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELKTON AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF ELKTON AND EMERGENCY SOLUTIONS, INC.”**. A motion to approve the resolution was made by Mullins, seconded by Laster, and passed unanimously.

Mayor Green informed the council that only one bid was received for the purchase of self-contained breathing apparatus for the Fire Department. The bid, submitted by Vogelpohl Fire Equipment, totaled \$167,120 for 16 units. Orr made a motion to accept the bid from Vogelpohl Fire Equipment in the amount of \$167,120 for the purchase of 16 self-contained breathing apparatus. The motion was seconded by Laster and carried unanimously. Orr then motioned to purchase 16 units, seconded by Mullins, and carried unanimously.

Mayor Green informed the council that the Fire Department's brush truck has recently required extensive maintenance and is no longer reliable. Fire Chief JT Calvery presented a proposal for a 2025 Ram 4500 from Don Franklin, a dealership approved under the state bid program, at a cost of \$68,940. The addition of a bed for the truck would cost \$18,086.35, bringing the total replacement cost to \$87,026.35. Mullins made a motion to approve the purchase of the 2025 Ram 4500 from Don Franklin for \$68,940, to add a bed for \$18,086.35, and to amend the FY26 budget to accommodate these purchases. The motion was seconded by Carroll and carried unanimously.

Carroll motioned to go into closed session under KRS 61.810 (1)(d) for the purpose of discussion which might lead to the appointment of a citizen for the vacant position on the city council. Orr seconded the motion and carried unanimously.

Orr motioned to go out of closed session, seconded by Mullins, and carried unanimously.

Orr made a motion to appoint Wade Griffin to fill the unexpired term on the Elkton City Council. The motion was seconded by Mullins and carried unanimously.

GRANT UPDATES

Mayor Green informed the council that the sidewalk construction in front of Food Giant has been completed and that the sidewalks in front of the Post Office, part of the West Main TAP Grant project, are expected to be completed this week.

ATTORNEYS REPORTS

City Attorney Jeff Traugher informed the council that the county Planning and Zoning Department has advertised for a Planning Administrator position.

DEPARTMENT REPORTS

Planning & Zoning Officer Justin Griffin reported that 9 building permits have been submitted since the October council meeting.

Police Chief Robert Toombs reported 454 calls, 16 of which were alcohol related, for the month of September. He also announced that the School Resource Officer position at the Middle School have been filled, with Officer John Webb beginning on November 20th, 2025. Additionally, he requested that the council consider implementing parking policies.

Fire Chief JT Calvery reported that the department responded to 14 calls in September. He also announced that the Fire Department was awarded a grant of \$3,250 for the purchase of a thermal camera. A grant has also been submitted for the purchase of extraction tools.

Public Works Director Justin Moberly reported that new garage doors have been installed on the old shop at the Sewer Plant. He also informed the council that Christmas decorations will be put up over the next few weeks.

Mayor Green reported that some fallen headstones have already been repaired and that work continues to reset the remaining ones.

Mayor Green reported that the Logan Todd Water Commission is currently in the process of updating its policies and bylaws.

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CITY COUNCIL CONCERNS

McReynolds asked the Mayor if he was aware of any illegal immigrants being apprehended within the city limits. Mayor Green responded that he is not aware of any.

Carroll inquired about the streetlights and operating hours at the park. Mayor Green informed the council that the lights on the ball courts and fields can be turned on as needed. He added that the possibility of adding additional lights along the walking trail will need to be discussed with the Park Board.

Mullins expressed his appreciation to the city staff for their hard work and dedication.

DATES TO REMEMBER

Dates to remember were reported as: Saturday, November 29th from 4:00PM-6:30PM Christmas Tree Lighting Ceremony; City Hall will be closed on Tuesday, November 11th, in observance of Veterans Day; City Employees Lunch on Wednesday, November 26th, at 11:30AM; City Hall will be closed Thursday, November 27th, and Friday November 28th; and the Christmas Parade on Saturday, December 13th at 4:30PM.

There was no further discussion, therefore Carroll motioned to adjourn, seconded by Laster, and carried unanimously.

Arthur Green, Mayor

Kayce L. Bright, City Clerk/Treasurer