

Minutes: City Council Meeting
December 11th, 2025
6:00 PM

The Elkton City Council met in regular session at Elkton City Hall, 71 Public Square, on Thursday, December 11th, 2025, at 6:00 PM with Mayor Arthur Green presiding.

City Council members present: Emily Carroll; John Mullins; Frank McReynolds; George Orr; Danny Laster; and Wade Griffin.

Others present: Robert Toombs, Chief of Police; Justin Griffin, Planning & Zoning Officer/Code Enforcement Officer; Kayce Bright, City Clerk/Treasurer; JT Calvery, Fire Chief; Jeff Traughber, City Attorney; Annie Catron, WEKT; Officer Stayce Player, Officer Alex Dahan, Officer David Hutcheson, and Harrison Hennick.

Mayor Green called the meeting to order at 6:00 pm. Council member Orr led the Pledge of Allegiance and McReynolds led invocation.

Riley Wade Griffin was sworn in to fill the remainder of the current term as City Councilman.

Mayor Green called for review of the minutes of November 6th, 2025, council meeting. There were no changes and Mullins motioned to approve as presented, seconded by Orr, and carried unanimously.

Mayor Green presented the financial reports and called for any questions. There were no questions. McReynolds motioned to approve the financial reports, seconded by Laster, and carried unanimously.

Mayor Green presented the hours earned by employees who participated in the Training Incentive Program approved earlier this year. The following employees received credit hours as listed: Kayce Bright, 56.50 hours; Emily Carroll, 27.75 hours; Rebecca Collins, 40 hours; Arthur Green, 47 hours; and John Mullins, 9.50 hours. Employees who receive 15 or more hours will receive \$300 per the program.

PUBLIC COMMENTS

Harrison Hennick, a resident of 112 E Ruth Drive, addressed the Council to express his concerns and formally requested an amendment to the city ordinance regulating farm animals within the city limits. Mr. Hennick specifically requested that the Council consider revising the ordinance to allow the keeping of pigs and/or hogs within the city limits. The Council and Mayor Green thanked Mr. Hennick for his attendance and stated that his request would be taken into consideration.

Chief Toombs introduced newly hired Officer Alex Dahan, who will attend the police academy beginning in March 2026. Chief Toombs also introduced Sergeant David Hutcheson, who joined the Elkton Police Department on November 16th, 2025.

Chief Toombs presented a promotion to Officer Stayce Player, who has been promoted to the rank of Sergeant with the Elkton Police Department.

Mayor Green presented a service award to Assistant Fire Chief Justin Griffin for his 5 years of service for the Elkton Volunteer Fire Department.

Jean Addison was recognized with an award in appreciation of her 20 years of dedicated service to the City of Elkton.

ACTION ITEMS

Orr motioned to read Summary of Ordinance 2025-15 **“AN ORDINANCE ACCEPTING FAIRWAY COURT AS A DEDICATED PUBLIC RIGH-OF-WAY FOR PERMANENT USE AND**

MAINTENANCE BY THE CITY OF ELKTON” in lieu of the full ordinance, seconded by Carroll, and carried unanimously. Clerk Bright read second reading of Summary of Ordinance 2025-15. Roll call was then conducted for the vote. Council members Emily Carroll, Danny Laster, George Orr, Frank McReynolds, Wade Griffin, and John Mullins motioned to adopt Ordinance 2025-15.

Carroll motioned to read Summary of Ordinance 2025-16 **“AN ORDINANCE ACCEPTING DOE DRIVE AS A DEDICATED PUBLIC RIGHT-OF-WAY FOR PERMANENT USE AND MAINTENANCE BY THE CITY OF ELKTON”** in lieu of the full ordinance, seconded by Orr, and carried unanimously. Clerk Bright read second reading of Summary of Ordinance 2025-16. Roll call was then conducted for the vote. Council members Frank McReynolds, George Orr, Wade Griffin, Emily Carroll, Danny Laster, and John Mullins motioned to adopt Ordinance 2025-16.

Mayor Green presented the Findings of Fact and Recommendation of the Elkton Planning Commission, which recommended approval of rezoning a portion of property located on the North Side of Foggy Lane and B White Road, from a R-2 Medium Density Residential District to R-3 Multi Family Residential District. Carroll motioned to approve the recommendation, seconded by Orr, and carried unanimously.

Orr motioned to read Summary of Ordinance 2025-17 **“AN ORDINANCE TO REZONE PARCEL #056-27D LOCATED ON B. WHITE ROAD AND FOGGY LANE”** in lieu of the full ordinance, seconded by Mullins, and carried unanimously. Clerk Bright read first reading of Summary of Ordinance 2025-17.

Mayor Green informed the council that, after reviewing the job duties of the two Assistant Clerks, it was determined that one position would be reclassified to Utility Clerk. The Utility Clerk will be responsible for all utility billing and management of utility accounts, while the Assistant Clerk will handle business licenses, occupational taxes, property taxes, and related duties. Both positions will be cross-trained. The Utility Clerk position will be opened to applicants in January 2026. No action was taken at this time.

GRANT UPDATES

Mayor Green informed the council that construction on the West Main TAP Project in front of the Post Office is nearing completion. Contractors are currently completing work on the drainage pipe located in front of Kinney’s Service Center.

Mayor Green informed the council that the new TAP grants are now open for applicants. An application is currently being prepared for improvement around the Square. Proposed work to be funded by the grant includes replacing existing sidewalks with raised crosswalks elevated approximately 2 to 2 ½ inches to be nearly level with the sidewalks in order to help reduce traffic speed, relocating several existing crosswalks, adding one new crosswalk, and updating street lighting around the Square.

Mayor Green reported that the City was awarded a grant program that will provide matching funds for the City’s required match to the Land and Water Conservation grant.

ATTORNEYS REPORT

City Attorney Jeff Traugher reported that the City received notice of a lawsuit from a lienholder in the county; however, the City holds a lien for unpaid occupational taxes. He also informed the council that the Joint Planning Commission will hold its next meeting on December 18th at 5:00PM.

DEPARTMENT REPORTS

Planning & Zoning Officer Justin Griffin reported that 11 building permits have been submitted since the

November council meeting, including six for new homes.

Police Chief Robert Toombs reported 436 calls, 24 of which were alcohol related, for the month of November. Applicant Joseph Oar has completed his final testing and is currently waiting results. Upon passing, he will be hired and enrolled in the police academy. New cruisers should be delivered in January.

Mayor Green informed the council that Public Works received the annual bridge inspection from the state. The Elk Fork bridge passed inspection. The head gate was installed at the Sewer Plant.

Mayor Green reported that the Logan Todd Water Commission has updated its bylaws, approved the budget for the upcoming year, and voted to maintain the water rate at the current level of \$3.36 per 100 gallons.

Fire Chief JT Calvery reported that the department responded to 14 calls in November. The new brush truck is now in service.

Mayor Green informed the council that a meeting was held to discuss the purchase of grain bin rescue equipment. Fire Chief JT Calvery is coordinating with local businesses and farmers to collect donations for the equipment. The City and County will also contribute, along with the donations, toward the future purchase of the equipment.

Mayor Green also informed the council that the Elkton Fire Department is exploring the creation of a Junior Firefighting program, which would allow youth ages 15 to 17 to participate in certain limited departmental activities and receive training.

Mayor Green reported that some headstones have been reset at the cemetery.

CITY COUNCIL CONCERNS

McReynolds inquired whether the city could apply for a grant to assist with the demolition of a building for a non-profit church within the city limits. Mayor Green informed him that the City is not eligible to apply for a grant for this project but suggested that the church contact the PADD office to explore potential grant opportunities.

Laster inquired about the progress on the new building for the Fire Department and Emergency Services. Mayor Green informed the council that he and the county judge are navigating the grant process, an architect has been hired to design the building, and a committee has been established to assist with decisions related to the new facility.

Laster also inquired about debris in the creek. Mayor Green informed the council that a survey will be conducted in the coming months, after which a decision will be made regarding the necessary actions to address the issues.

DATES TO REMEMBER

Dates to remember were reported as: Christmas Parade- Saturday, December 13th, at 4:30PM; City Hall will be closed Wednesday, December 24th, and Thursday, December 25th, for Christmas Eve & Christmas Day; and City Hall will be closed Thursday, January 1st, 2026, for New Years.

There was no further discussion, therefore Mullins motioned to adjourn, seconded by Laster, and carried unanimously.